



2023-2025  
**CATALOG**

[ambassadors.edu](http://ambassadors.edu)

# **AMBASSADOR BAPTIST COLLEGE**

Training God's Servants For God's Service

2023-2025 Catalog  
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Volume 19.01

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Ambassador Baptist College does not discriminate on the basis of race, color, sex, handicap, or ethnic origin.



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# A WORD FROM THE PRESIDENT

Dear Friend:

Ambassador Baptist College is one of the most unique colleges in the United States. Its task of training men and women for the ministry demands it to be such. Special tasks demand special training.

Unlike a typical liberal arts education, ABC seeks to have a Bible core as the foundation to every program. Every student in a four-year program will have at least sixty hours of Bible to provide guidance for life and ministry. Doctrine, philosophy, and practice must be forged by the Word of God.

If you are called to preach the Gospel or serve the Lord in some aspect of ministry, I hope you will review our programs and see what we have to offer. Experienced faculty members, strong Bible programs, and a ministry focus make ABC an unusual place.

God is still looking for ambassadors for Christ. Join us soon!

An ambassador for Christ,

A handwritten signature in black ink that reads "Alton Beal". The script is fluid and cursive.

Alton Beal  
President



# 2023-2024

## COLLEGE CALENDAR

### Fall Semester 2023

Aug. 18	Friday	Dorm Students Arrive
Aug. 21	Monday	New Student Registration
Aug. 23	Wednesday	Classes Begin
Aug. 28 – Sep. 1	Monday – Friday	Opening Revival
Oct. 25 – 27	Wednesday – Friday	Fall Break
Oct. 30 – Nov. 3	Monday – Friday	Missions Conference
Nov. 23 – 24	Thursday – Friday	Thanksgiving Break
Dec. 18 – Jan. 5	Monday – Friday	Christmas Break

### Spring Semester 2024

Jan. 4	Thursday	Students Arrive
Jan. 5	Friday	All Student Registration
Jan. 8	Monday	Classes Begin
Jan. 8 – 12	Monday – Friday	Opening Revival
Mar. 11 – 15	Monday – Friday	Spring Break
Mar. 18 – 22	Monday – Friday	Bible Conference
May 3	Friday	Commencement

### Summer School 2024

Summer school courses will be available as one-week modules in May and August. Please check our website ([www.ambassadors.edu/calendar](http://www.ambassadors.edu/calendar)) for full details.

# 2024-2025

## COLLEGE CALENDAR

### Fall Semester 2024

Aug. 16	Friday	Dorm Students Arrive
Aug. 19	Monday	New Student Registration
Aug. 21	Wednesday	Classes Begin
Aug. 26 – 30	Monday – Friday	Opening Revival
Oct. 23 – 25	Wednesday – Friday	Fall Break
Oct. 28 – Nov. 1	Monday – Friday	Missions Conference
Nov. 28 – 29	Thursday – Friday	Thanksgiving Break
Dec. 16 – Jan. 10	Monday – Friday	Christmas Break

### Spring Semester 2025

Jan. 9	Thursday	Students Arrive
Jan. 10	Friday	All Student Registration
Jan. 13	Monday	Classes Begin
Jan. 13 – 17	Monday – Friday	Opening Revival
Mar. 17 – 21	Monday – Friday	Spring Break
Mar. 24 – 28	Monday – Friday	Bible Conference
May 9	Friday	Commencement

### Summer School 2025

Summer school courses will be available as one-week modules in May and August. Please check our website ([www.ambassadors.edu/calendar](http://www.ambassadors.edu/calendar)) for full details.



# DOCTRINAL STATEMENT

## **We believe...**

...in the verbal, plenary inspiration of the Old and New Testaments.

...in the preservation of God's Word through the Hebrew Masoretic Text and the Greek Textus Receptus.

...that the King James Version is the best English translation of the Bible.

...in God in three Persons: Father, Son, and Holy Spirit.

...that God created the world in six literal twenty-four hour days.

...that all mankind is sinful, in need of salvation, and unable to save himself.

...that Christ died for the sins of all mankind and that salvation is by grace, through faith alone, based upon the finished work of Christ on the cross.

...in the bodily resurrection of Christ and His bodily ascension into Heaven, where He now intercedes for believers.

...in the reality of Heaven and Hell.

...that man was created as a responsible being and as such, he may choose to accept or resist the grace of God.

...in the eternal security of the believer.

...that the local church is God's institution to carry out the Great Commission.

...that the two ordinances of the local church are baptism by immersion for believers only and the Lord's Supper as a memorial.

...in the pretribulational rapture of all believers.

...in the premillennial return and millennial reign of the Lord Jesus Christ.

...in the judgment of believers at the Judgment Seat of Christ and the judgment of unbelievers at the Great White Throne.

...in the obligation of every believer to live a holy life and to witness to the lost of the saving power of Christ.

...that God is sovereign in the bestowment of all His gifts, and that the gifts of evangelists and pastor-teachers are sufficient for the perfecting of the saints for today.

...that speaking in tongues and the working of sign miracles gradually ceased as the New Testament Scriptures were completed and their authority became established.

...that the positions of Calvinism and Arminianism are unbiblical.

...that all forms of compromise with liberalism, ecumenicism, new evangelicalism, or the charismatic movement should be avoided by those who wish to live in obedience to God.

...that God ordained marriage to be between one man and one woman and commanded that no intimate sexual activity be engaged in outside of marriage. Any form of homosexuality, lesbianism, bisexuality, bestiality, incest, fornication, adultery, and pornography is a sinful perversion of God's gift of sex.

...that God disapproves of and forbids any attempt to alter one's gender by surgery or appearance.

# FINANCIAL INFORMATION

The cost of attending Ambassador Baptist College is modest in comparison to many other similar institutions. The faithful support of churches and Christian friends who desire to invest in quality Christian education enables the college to keep its costs down. However, only as the students are able to maintain faithful and prompt payment on their school accounts can this continue. In anticipation of attendance at college, both students and parents should realize the costs involved and make adequate preparation as described in Luke 14:28–30.

Questions concerning financial matters may be addressed to the Business Office at any time.

## TUITION, ROOM AND BOARD, FEES

For a schedule of current tuition and room and board rates and fees, visit our website at the following address: [www.ambassadors.edu/general-cost](http://www.ambassadors.edu/general-cost).

## PAYMENT

Students unable to pay their school bill in full may enroll by applying for the monthly payment option. If the monthly payment option is selected, then a contract signed by the student (and parent, for students under 18 years of age) will be executed to ensure that all interested parties know and understand the terms of their obligation to the college. It must be understood that this contract constitutes a legally enforceable agreement between Ambassador Baptist College and the student (and parent, if applicable), just as a consumer loan contract would at any financial institution.

The terms of the monthly payment plan are six-month terms (June–November for the fall semester and December–May for the spring semester), with a \$10.00 payment plan fee per month. The monthly payment option is for tuition and room and board only. All fees are due and payable no later than student registration. Final payment for each semester must be made prior to the start of final exams or the student will not be allowed to take final exams until their account is paid in full. This payment includes graduation fees.

Monthly payment is expected in the Business Office on the first of each month during the term of the contract. Scheduled payments not made in full by the 10th of each month will result in the assessment of a late fee of \$30.00 to the student's account.

New students enrolling at Ambassador Baptist College after the start of the six-month payment period and desiring to make monthly payments will have their balances evenly divided over the remaining months of the payment period. Fees will continue to be due and payable at the time of registration.

*Note: This will likely necessitate a larger-than-normal monthly payment for the first semester of enrollment.*

A returning student will not be permitted to complete registration for a new semester until the account for the preceding semester has been satisfactorily settled.

A diploma, final report card, or transcript will not be issued until all financial accounts at the college are paid in full.

## **VETERAN'S BENEFITS**

Ambassador Baptist College is eligible for and accepts all veteran's education benefits disbursed by the VA and is certified as a NCD school based on clock hours. This website provides additional information for veterans: [www.benefits.va.gov/gibill](http://www.benefits.va.gov/gibill). To take advantage of these programs, apply online at the GI Bill® website for your certificate of eligibility and send the certificate to Ambassador to be included in your file.

Ambassador Baptist College provides the following resources and assistance to Veterans in accordance with V.A. guidelines:

- A written summary of total educational costs including costs covered by Veterans benefits, available scholarships and aid, and remaining costs to the student
- An educational plan and timeline for on-time graduation
- A personal contact for academic and financial questions
- Absences for military service obligations without loss of enrollment status
- Enrollment advice to ensure that Veterans are enrolled in VA approved programs
- Refund policies in compliance with federal guidelines
- Accurate representations of college requirements without recruiting pressure

*Note: Ambassador Baptist College is only approved to certify in-person classes for veteran's benefits for eligible programs.*

## **REFUND POLICY FOR VETERANS AND OTHER ELIGIBLE PERSONS**

*Note: Information in this section applies only to those eligible for VA benefits.*

The following refund policy will be applicable to persons enrolled under provisions of Title 38, U.S. Code, as amended. Ambassador Baptist College has and maintains the following policy for the refund of the unused portion of tuition, fees, and other charges in the event the person fails to enter the course, withdraws, or is discontinued therefrom at any time prior to completion:

The amount charged to the persons for tuition, fees, and other charges for a portion of the course will not exceed the approximate pro rata portion of the tuition, fees, and other charges that the length of the completed portion of the course bears to its total length.

*Note: Ambassador Baptist College is only approved to certify in-person classes for veteran's benefits.*

## **PRE-PAYMENT INCENTIVE**

All full-time students (12 hours minimum) can receive a \$50.00 deduction from their tuition each semester by pre-paying their total tuition (not including room and board or fees) no later than June 1 (fall semester) and December 1 (spring semester). Dorm students who are full-time (12 hours minimum) can receive a \$50.00 deduction from their room and board each semester by pre-paying their total room and board (not including tuition or fees) no later than June 1 (fall semester) and December 1 (spring semester).

*Note: All fees are expected to be paid in full at the time of registration.*

## **OTHER AID**

A limited number of positions are available for on-campus employment. These positions are established only to perform functions necessary for the effective operation of the college. Work-aid positions are not guaranteed, and payment will be made by crediting the individual student's tuition account.

## **GRADUATION**

Under no circumstance will a student be allowed to graduate unless all fees, tuition, and room and board have been paid in full.

## **MISCELLANEOUS**

Spouses of students carrying a minimum of 9 hours may:

1. Audit\* classes tuition-free, paying only for books and fees, or

2. Take classes for credit, paying one-half of the tuition in addition to the books and fees. The pre-payment incentive for advance payment of tuition does not apply.

*\*Note: Classes requiring participation, such as computer classes, music classes, speech, and homiletics, may not be audited.*

**REFUNDS**

- Fees are never refundable.
- Room and board refunds are pro-rated on a daily basis.
- Tuition refunds are computed as follows if the student drops a class, withdraws, or is expelled:

Registration week	90%
First/second week	80%
Third/fourth week	60%
Fifth/sixth week	40%

Beyond the sixth week, no refund is given since the college has already made financial commitments for the entire academic year based upon the student's enrollment.

When a student with an outstanding account leaves the college for any reason, his or her account will be assessed an interest charge of one percent per month (12% per year) or \$10.00 per month, whichever is greater, on the unpaid balance until the debt is paid in full. This will begin 30 days after withdrawal from the school. However, if the student will make a minimum payment of \$100.00 per month toward the debt, the interest charge may be forgiven at the discretion of the Business Manager, for the month in which the payment is made. The interest will also be forgiven if, in the opinion of the Business Manager, extenuating circumstances prevail. Under no circumstances will a debt be allowed to be carried for more than 12 months.

# ACADEMIC INFORMATION

## ADMISSIONS POLICIES

Since the express purpose of Ambassador Baptist College is to train Christian young people for Christian service, it is expected that those who seek admission have a clear testimony of salvation and manifest evidence of good character, a dedication to purpose, a willingness to learn, and a sincere desire to know the will of God. Such demands the utmost in personal discipline of the Christian life, as related in the Word of God.

Attendance at Ambassador Baptist College is a privilege and not a right. This privilege may be forfeited at any time the administration feels that the student is not in harmony with the college; therefore, when the student makes application, he agrees to abide by the college's rules and standards of conduct.

Applicants for admission to Ambassador Baptist College must have earned a high school diploma or must present evidence that they have passed the tests of General Educational Development (GED). High school diplomas for homeschooled students will be accepted if the high school requirements meet the minimum state requirements for a high school diploma in North Carolina or the student's home state. Current guidelines for NC may be found in the NC Homeschool Guidebook accessible on the official NC state website.

Applicants for the freshman year must take either the American College Test (ACT) or the Scholastic Aptitude Test (SAT) and have the results forwarded to the Records Office. Any exceptions must be approved by the administration. Admission for a prospective student who would be under age 18 at the beginning of the term for their first semester on campus must receive special approval by the administration. This policy does not apply to dual enrollment students. Ambassador Baptist College does not discriminate on the basis of race, color, sex, handicap, or ethnic origin.

## PROCEDURE FOR ADMISSION

1. Complete an application on our website at [www.ambassadors.edu/apply](http://www.ambassadors.edu/apply).
2. Submit the completed application along with a \$50.00 non-refundable application fee. Note: Application will be processed only if fee is paid. (Graduate applicants: this is the last step for graduates of Ambassador Baptist College. Graduates of other institutions must complete steps 3–5.)
3. Contact information for required references may be submitted with the on-line application. If a printed reference

form is used, it is customary to provide an addressed, stamped envelope for the references. Address to:

**Office of Admissions  
Ambassador Baptist College  
P.O. Box 158  
Lattimore, NC 28089**

4. Request all transcripts from high schools, colleges, and other institutions of higher learning where credits were earned. Official transcripts are to be sent directly to the above address. Official transcripts may also be sent via email to [admissions@ambassadors.edu](mailto:admissions@ambassadors.edu). Hand-delivered transcripts are not acceptable.
5. North Carolina law requires that a current immunization record be on file in the Records Office. Immunization records are available from previously attended schools, physician's offices, health department records, military records, or parents.

*Note: All items must be on file before an application can be processed. After evaluation of the application and file, official notification of application status will be given, along with further instructions.*

## **FOREIGN STUDENTS**

Ambassador Baptist College is authorized under federal law to enroll foreign students. It is the policy of Ambassador Baptist College that any foreign student must be personally recommended to us by an independent Baptist missionary from the United States who is currently serving in the area where the prospective foreign student lives and is known to the administration of Ambassador Baptist College.

Foreign applicants must present evidence of having completed or received the equivalent of a United States high school diploma. Official transcripts of all secondary and post-secondary work must be submitted, along with certified English translations of all documents not written in English. All applicants whose native language is not English must submit results of the Test of English as a Foreign Language (TOEFL). Information about TOEFL may be obtained from any American embassy or consulate, or by writing to the address below or by visiting [www.ets.org/toefl/contact](http://www.ets.org/toefl/contact).

**TOEFL Services  
ETS  
P.O. Box 6151  
Princeton, NJ 08541-6151 USA**

Because this examination is administered only at certain times, the applicant should inquire concerning the testing dates well in advance of the semester for which he wishes to enroll.

All foreign students are required to take an English examination given by the college in order to determine their skills and place

them properly in the English program. The Academic Dean may determine that a student needs extra help before entering the regular degree program and require that he enroll in a specific “English as a Second Language” course.

In accordance with current regulations of the United States government, a foreign student must make application to the college and show proof that he will be financially responsible to pay all his education expenses, including tuition, books and room and board before any acceptance will be granted. Ambassador Baptist College is not able to provide financing, scholarships, or housing for foreign students. Applicants must demonstrate sufficient funding for those needs as part of the application process. Limited on-campus work—aid positions may be available, but those are filled on an as-needed basis in accordance with the college work-aid policies and are not guaranteed for any student.

Once a college application is received, the designated school official will send a financial responsibility form to the applicant which must be filled out and returned to the school. Formal acceptance for foreign students will not be granted until the submission of TOEFL scores, proof of financial responsibility, and completed college application including recommendations have been submitted and approved. Upon formal acceptance as a student, the designated school official will issue an I-20 form for the student to use in applying for his student visa.

## **ACCREDITATION**

It is not the intent of Ambassador Baptist College to seek secular or “Christian” accreditation for its programs of study. We choose not to submit our college to the standards of men who are not of like faith and practice.

Parents and students need to be aware that federally-sanctioned accreditation (offering financial aid) invokes rigorous regulation upon institutions through government-appointed agencies.

Accreditation is not a guarantee of quality. A Bible college must be defined and directed only by God’s Word (I Corinthians 10:31; Hebrews 13:5; I Samuel 15:22; II Corinthians 6:14; Galatians 1:10). Its administration, faculty, and student body must always endeavor to walk by faith, trusting God’s provision and direction (Hebrews 11:6).

Accreditation is in direct violation of Biblical separation (II Corinthians 6:14). It has no Biblical basis whatsoever.

Degree programs of study offered by Ambassador Baptist College have been declared by the appropriate state authority exempt from the requirements for licensure, under provisions of North Carolina General Statutes Section (G.S.) 116-15 (d) for exemption from licensure with respect to religious education.

Exemption from licensure is not based upon any assessment of program quality under established licensing standards.



## GRADING SYSTEM

- A – Excellent (93–100) .....4 grade points
- B – Above average (85–92) .....3 grade points
- C – Average (76–84) .....2 grade points
- D – Below average (70–75) .....1 grade point
- F – Failure (0–69) .....0 grade points
- I\* – Incomplete
- WF – Withdrew failing .....0 grade points

*\*Note: A grade of Incomplete becomes an F if work is not completed within six (6) weeks after the final examination. In cases of extenuating circumstances, the Academic Dean may waive this requirement.*

Grade Point Average (G.P.A.) is determined by dividing the total number of grade points earned by the total number of graded credits for which a student has been registered. Courses transferred from other institutions, courses not completed, Basic English, and Fundamentals of Music are not included in the G.P.A.

## HONORS AND AWARDS

The President's List is reserved for those undergraduate students who are full-time students (12 or more credit hours), who have no F's, D's, I's or WF's, and who have attained a G.P.A. of 4.00 for the semester. Graduate students and graduating seniors in their final semester who are taking 6 or more credit hours who meet the other criteria are also eligible.

The Dean's List is reserved for those undergraduate students who are full-time students (12 or more credit hours), who have no F's, D's, I's or WF's, and who have attained a G.P.A. between 3.50 and 3.99 for the semester. Graduate students and graduating seniors in their final semester who are taking 6 or more credit hours who meet the other criteria are also eligible.

The Honor Roll is reserved for those undergraduate students who are full-time students (12 or more credit hours), who have no F's, D's, I's or WF's, and who have attained a G.P.A. between 3.00 and 3.49 for the semester. Graduate students and graduating seniors in their final semester who are taking 6 or more credit hours who meet the other criteria are also eligible.

## GRADUATION HONORS

To recognize excellence in scholarship, the following honors are awarded to graduating students earning Bachelor's or Master's degrees:

- Summa Cum Laude ..... cumulative G.P.A. of 3.90–4.00  
(with highest Honors)
- Magna Cum Laude ..... cumulative G.P.A. of 3.75–3.89  
(with high Honors)
- Cum Laude ..... cumulative G.P.A. of 3.50–3.74  
(with Honors)

## CLASSIFICATION OF STUDENTS

Students are classified at the beginning of the school year based on the number of units completed in accordance with the following schedule:

- Freshman ..... 0–32 semester hours
- Sophomore ..... 33–65 semester hours
- Junior ..... 66–98 semester hours
- Senior ..... 99+ semester hours

## ACADEMIC POLICIES

### Academic Load

A student must carry a minimum of 12 semester hours (undergraduate) or 8 semester hours (graduate) to be classified as a full-time student. A student may not register for more than 18 hours without approval from the Academic Dean. An average academic load of 16.5 hours per semester is required to graduate in four years, except in the Christian Elementary Education program, where the load is greater.

A semester credit hour is 50 minutes of classroom study, lecture, or lab for a period of sixteen weeks. The calculation of clock hours is as follows: semester hours times weeks times 0.833 equals clock hours, e.g. 17 semester hours  $\times$  16 weeks  $\times$  0.833 = 226 clock hours.

### Academic Records

Complete records for each student are maintained by the Records Office and include the following:

- Credit given for work completed for previous education and training.
- Examination results from English placement tests and their equivalents for currently enrolled students.
- A final grade for each course for each enrollment period.
- A record of all withdrawals, including the last date of attendance and any re-enrollment in courses from which there were withdrawals.

Each semester, information is available to students to show their progress toward graduation:

- Students can access current grades through our student information system.
- Semester grade reports are available to students in the student information system. Final semester grades are permanent and will appear on the student's transcript.
- Real-time grades and progress toward graduation are available through our student information system.

### **Transcript Requests**

The normal processing time for a transcript request is forty-eight (48) hours. However, at the beginning or end of a semester or Christmas break, please allow one week for processing. Before transcript requests can be processed, the following requirements must be met:

- Submit an online transcript request form at [www.ambassadors.edu/transcript](http://www.ambassadors.edu/transcript).
- Pay the transcript fee of \$8.00 per transcript copy with your request.
- Student accounts must be current with the Business Office.

### **Academic Forgiveness Policy**

Students are permitted to repeat courses where grades of F and WF are earned. Grades of D may also be raised, but only if the course is a requirement of their major area and requires a minimum grade of C. Repeated course entries will be followed by the letter R. Only the repeated course with its specific quality points will be used in the overall grade point average. The grade on the initial course will be replaced by a grade of R and will not be used in the overall grade computation.

The forgiveness policy may be utilized only by someone working toward a degree who has taken the repeated course(s) at Ambassador Baptist College prior to the receipt of his first bachelor's degree. The student can utilize the policy only once per course and to a maximum of five different F, WF, or D courses. A student should consult the Academic Dean's Office prior to registration each term to assure that the policy is applicable to his specific concern.

### **Academic Progress and Probation**

Each student must demonstrate through his scholastic record that he is making satisfactory academic progress in order to remain eligible to remain in his program of study or to continue

in the school. Satisfactory progress for enrollment purposes is based solely on the courses attempted at Ambassador Baptist College. A minimum cumulative G.P.A. of 2.00 is expected to graduate. At the end of each semester, the Academic Dean will review each student's progress and make specific decisions concerning continued enrollment. If a student's cumulative G.P.A. is 2.00 or above, he is considered to be making satisfactory progress and is eligible to enroll for the upcoming semester of study. If the student's cumulative G.P.A. is below 2.00, he is considered to be having academic difficulty and is placed on academic probation for the upcoming semester. At the discretion of the administration, first-semester students may be given an additional semester to adjust to college academics and meet minimum GPA requirements before they are placed on academic probation.

Academic probation should alert the student that progress in his program of study is in jeopardy and immediate attention is imperative. The probationary term will be served during the student's next term of enrollment. During this period, the student is ineligible to participate in any leadership positions in connection with the college, including traveling musical groups. Involvement in these activities requires much time and interferes with the need for study. Furthermore, the student will be limited to a prescribed academic load of approximately 12 semester hours or fewer. If the semester ends and the semester's G.P.A. is below 2.00, he is not considered to be making satisfactory progress and will, at the discretion of the administration, be dismissed from the school. However, if at the conclusion of the probationary period, the student's semester G.P.A. is above 2.00 but his cumulative G.P.A. is still below 2.00, he is considered to be making satisfactory progress and will be given one additional term of probationary enrollment. This extended probationary status recognizes the student's progress, but an additional semester of study is necessary to raise the cumulative G.P.A. to the desired minimum. Students released from the college for academic reasons are eligible to apply for readmission after one semester. However, readmission is not automatic. Students readmitted after academic expulsion are accepted on a probationary basis. A minimum G.P.A. of 2.00 will be required each semester in order to continue. The probationary status will be removed once the student's cumulative G.P.A. is 2.00 or better.

Any student dismissed twice due to unsatisfactory academic progress may not apply for readmission for one academic year.

Appeals of academic decisions implemented through this policy may be made in writing to the Academic Dean.

## **Academic Counseling**

The college provides academic counseling to assist students in planning their academic programs and to deal with any problems which need assistance, including determination and removal of causes for low academic scholarship. During the school year, a student may consult the Academic Dean concerning his course of study and his future academic plans. Counsel is given by the Academic Dean to assist the student in making progress toward graduation.

## **Transfer Credit Policies**

Ambassador Baptist College reserves the right to reject transfer credits from any academic institution at the discretion of the administration. Credits may be transferred if earned in another college, university, or institution of collegiate level, under the following provisions:

- Only credits which carry a grade of A, B, or C will be accepted for transfer credit.
- Courses accepted for transfer must be of comparable content and quality as those offered by Ambassador Baptist College.
- Courses of comparable quality but not of comparable content will be accepted as elective credits.
- During a spring or fall semester, students may not simultaneously enroll in outside courses which they intend to submit for transfer credit consideration without prior approval from the Academic Dean.
- While transfer credits beyond the number required for each area of study within a major are acceptable as electives, the electives will be limited to the number required for each major.
- Each transfer student will be required to complete a minimum of 64 semester hours toward the bachelor's degree and 50 semester hours toward the Graduate of Theology diploma at Ambassador Baptist College. In the "Undergraduate Programs" section of this catalog, the curriculum for each major includes the required number of hours in several categories for completion of the degree.

## **REGISTRATION**

All students must register for classes. Registration days are scheduled at the beginning of each semester. Students living in the area may register early, but a late registration fee will be assessed to all who register after scheduled registration times. Registration is not complete until financial arrangements have been approved in the Business Office. Students will not be permitted to enroll in any class after the second week of the semester.

## **CHANGE OF REGISTRATION**

The following procedures have been established for those students who need to change their schedules after registration:

1. Consult with the Academic Dean.
2. If a change is recommended, he will adjust the student's registration.
3. Pay the add, drop, or transfer fee if applicable. This fee is not charged during the first two weeks of each semester. Any courses dropped during the first two weeks of the semester will not appear on the student's transcript. Courses dropped after the second week of the semester will be given grades WP or WF. Failure to withdraw officially will automatically result in the penalties associated with the college's policy on class attendance.
4. Courses may not be added after the second week of the semester.

## **ATTENDANCE**

### **Class Attendance**

Regular attendance of classes is required. A student is responsible for all work assigned, including any assignments missed because of absence. Whenever possible, a student should consult his instructor in advance about work to be missed because of a foreseeable absence. An instructor is authorized to lower the grade of any student who has unexcused absences. Excessive absences (absences exceeding four times the number of weekly sessions for the class) will result in a grade of F. Excessive absences directly related to emergency situations or extended illnesses may be appealed in writing to the Academic Dean.

Students missing class on the date of a scheduled test will not be permitted to make up the test or to take it early unless unusual circumstances prevail, and approval is granted by the Dean of Students or Academic Dean. Students failing to take a final examination at the scheduled time will not be permitted to make up the test without written approval from the Academic Dean.

Punctual attendance is expected in all classes. Three tardies will equal one unexcused absence.

Students will be excused from class to allow for participation in approved college functions, as determined by the Academic Dean and/or the Dean of Students. Students missing class because of such activities are responsible for the material given during the class. Arrangements must be made for early submission of assignments due on the day(s) of an absence. Make-up of scheduled tests or quizzes should be coordinated with the appropriate instructor and will be taken prior to the scheduled

date whenever possible. Absences for these functions are not counted against the student's record for the semester. Absences for special situations may also be approved in advance by the Academic Dean at his discretion.

### **Chapel Attendance**

Daily chapel attendance is required of all students as an integral part of their training. See the Student Handbook for details.

### **Church Attendance**

Ambassador Baptist College requires every student to faithfully attend and support one of the independent fundamental Baptist churches in the area in all services of that church, as well as any special services of that church. Each student is also required to participate a minimum of two hours per week in that church's evangelistic visitation program.

### **Required Functions**

All students are required to attend orientation at the beginning of their first semester each school year and Baccalaureate Chapel on the final day of spring semester. New students are required to attend New Student Registration at the start of their first semester. Other required functions are listed in the student handbook.

## **COURSE AVAILABILITY**

The courses in the catalog are offered with the full-time student in mind. Anyone who is planning to attend Ambassador Baptist College for only a year or two should make certain that the courses he wishes to take will be offered during the time that he wishes to attend. Ambassador Baptist College cannot assume the responsibility to offer specific courses for students who plan to attend for only a short time.

The college reserves the right to cancel any course that does not have sufficient enrollment to warrant the offering of that particular course.

## **COURSE SUBSTITUTIONS**

Every effort will be made to offer required courses each semester in a scheduling format that facilitates student progress toward graduation. If a student follows the course layout in the college

catalog, he should be able to graduate in the specified period of time for each program. In the event that the college is unable to offer a course for any reason, the Academic Dean may substitute another course, at his discretion, in place of the unavailable required course. Substitutions will be made from within the same category, if possible, but a course substitution may include a course from other categories as approved by the Academic Dean. He may also substitute courses when, in his judgment, extenuating circumstances apply or changes to the schedule of courses offered by the college negatively impact a student's progress toward graduation.

## **IRREGULAR SCHEDULING**

While the college will do its best to accommodate individual scheduling to meet employment schedules or other needs, courses cannot be scheduled for the convenience of individual students who cannot or who do not take courses in their regular sequence. Students must plan ahead.

## **SUMMER SCHOOL**

Detailed information about summer school courses, activities, and dates may be obtained by contacting the Records Office.

## **WITHDRAWAL FROM THE COLLEGE**

Withdrawal from the college requires completion of a Withdrawal Form obtained from the Academic Dean. This form must be submitted to the Academic Dean and also to the Business Office before withdrawal becomes official. The effective date of the withdrawal shall be the date on which the student signs the Withdrawal Form or in the case of an unofficial withdrawal, the date determined by the Academic Dean once the student has exceeded the excessive absence policy described in the class attendance policy. Failure to follow the administrative procedure for withdrawal will result in a grade of F in all courses and a forfeiture of any refund.

## **INSURANCE**

Ambassador Baptist College strongly urges every student to be covered by some type of health insurance. Those who do not have health insurance will sign a waiver which releases the college of any liability. All students with cars are required to provide proof of automobile insurance along with the proof of automobile registration and a valid driver's license.



# **UNDERGRADUATE PROGRAMS**

## **PROGRAMS OFFERED**

Every student enrolled in the bachelor-degree programs at Ambassador Baptist College will major in Bible, as well as in a second area of study as listed on the following page. The number of semester hours of Bible will vary between sixty and sixty-seven hours for each program. Every four-year student will have studied through the entire Bible by the end of his senior year.

In addition, between his junior and senior years, every student in a bachelor-degree program will be required to serve an internship in the area of his second major, for which he will earn six semester hours credit. This internship will be performed in the field under the observation and supervision of authorized personnel, such as a local pastor and staff, an active evangelist, or a field missionary.

## **GRADUATION REQUIREMENTS**

Ambassador Baptist College grants degrees and certificates to those students who meet the following standards:

- Demonstration of the assurance of salvation as evidenced by the fruit of the Holy Spirit and approved conduct in accordance with Christian character as prescribed in the Student Handbook.
- Demonstration of Christian service by successful completion of the Christian service and student internship requirements.
- Satisfactory completion of one of the college's programs with a cumulative grade point average of 2.00 or more.
- Full payment of all financial obligations.
- Written agreement with the doctrinal statement.

## TYPES OF DEGREES AND CERTIFICATES

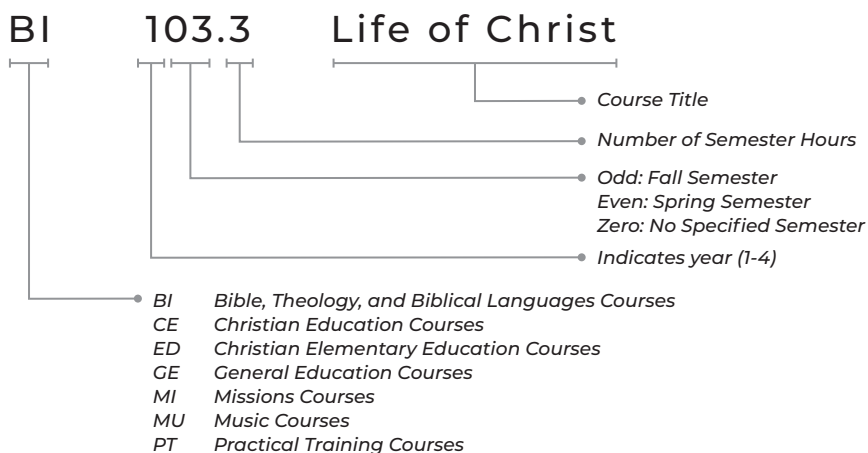
### For Men:

- Bachelor of Biblical Studies (with majors as follows):
  - Bible and Pastoral Studies
  - Bible and Evangelist
  - Bible and Missions
  - Bible and Youth Ministries
  - Bible and Second Man (Music)
  - Bible and English Bible Studies
- Graduate of Theology Diploma
- Certificate in Bible

### For Women:

- Bachelor of Biblical Studies (with majors in):
  - Bible and Missions
  - Bible and English Bible Studies
- Bachelor of Christian Education (with majors in):
  - Bible and Christian Elementary Education
- Bachelor of Sacred Music (with majors in):
  - Bible and Music
- Bachelor of Church Ministries (with majors in):
  - Bible and Church Ministries
- Graduate of Theology Diploma
- Associate of Church Secretarial Studies
- Certificate in Bible

### Course Codes and Numbers



# PASTORAL STUDIES

The pastoral course provides the basics necessary to prepare a man to become a pastor should the Lord so direct. Included in the course requirements are sixty-seven credit hours in Bible and thirty-two hours in practical training. Fourteen hours of electives enable the student to round out his program of studies in areas of special interest to him, such as additional Bible, Greek, Christian education, or music. Each student completing the Pastoral Studies curriculum will double major in Bible and pastoral studies.

## FRESHMAN

### FALL

BI	101.3	Pentateuch
BI	103.3	Life of Christ
GE	101.1	Financial Management
GE	103.1	Freshman Orientation
GE	110.3	English Grammar
MI	101.2	Introduction to Missions
PT	100.2	Personal Evangelism
PT	101.05	Preacher & His Ministry 1A
<b>15.5</b>	<b>Total Credits</b>	

### SPRING

BI	102.3	Old Testament Historical Books
BI	104.2	Acts
BI	106.2	General Bible Introduction
CE	106.3	Baptist History & Distinctives
CE	108.2	Christian Home
GE	102.1	Logic
GE	120.3	English Composition
PT	102.05	Preacher & His Ministry 1B
<b>16.5</b>	<b>Total Credits</b>	

## SOPHOMORE

### FALL

BI	201.2	Poetical Books
BI	203.3	Major Prophets
BI	205.2	Dispensations
BI	211.2	Bible Geography & Archaeology
BI	213.3	Systematic Theology I
BI	215.3	Elementary Greek Grammar I
PT	201.05	Preacher & His Ministry 2A
	.2	Elective
<b>17.5</b>	<b>Total Credits</b>	

### SPRING

BI	206.3	Pauline Epistles
BI	214.3	Systematic Theology II
BI	216.3	Elementary Greek Grammar II
GE	214.3	Speech
MU	214.3	Song Leading & Church Music Administration
PT	202.05	Preacher & His Ministry 2B
PT	206.2	Fundamentals of Christian Camping
<b>17.5</b>	<b>Total Credits</b>	

# JUNIOR

## FALL

BI	303.3	Hebrews & General Epistles
BI	309.2	Hermeneutics
BI	315.3	Intermediate Greek Grammar I
PT	301.05	Preacher & His Ministry 3A
PT	307.3	Homiletics *
PT	310.3	Basic Maintenance & Repair
	.3	Elective
	<b>17.5</b>	<b>Total Credits</b>

## SPRING

BI	302.2	Minor Prophets
BI	304.2	Christology
BI	306.2	Current Trends in Theology
BI	312.2	Soteriology
BI	316.3	Intermediate Greek Grammar II
PT	302.05	Preacher & His Ministry 3B
PT	308.3	Expository Preaching*
	.2	Elective
	<b>16.5</b>	<b>Total Credits</b>

PT 410.6 Pastoral Internship\*

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# SENIOR

## FALL

BI	401.2	Romans
BI	403.3	Daniel & Revelation
CE	401.3	Philosophy of Christian Education
PT	401.05	Preacher & His Ministry 4A
PT	405.2	Church Planting & Administration *
PT	407.2	Counseling
PT	409.3	Evangelistic Preaching *
	.2	Elective
	<b>17.5</b>	<b>Total Credits</b>

## SPRING

BI	406.2	Apologetics
BI	408.2	Ecclesiology
BI	432.2	Pastoral Epistles *
PT	402.05	Preacher & His Ministry 4B
PT	406.2	Pastoral Theology *
	.5	Elective
	<b>13.5</b>	<b>Total Credits</b>

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**The pastoral curriculum includes the following semester hours:**

Bible	67	Practical Training	32
Electives	14	Missions	2
Christian Education	8	Music	3
General Education	12	<b>Total Semester Hours:</b>	<b>138</b>

*\* a minimum grade of "C" is required*

# EVANGELIST

The evangelist course is designed to prepare a man to be a full-time evangelist. The evangelist student will complete eight semesters of the evangelist course taught by a seasoned vocational evangelist, who will impart ministry experience and philosophy to prepare a man for the ministry of evangelism. Each student completing the Evangelist Curriculum will double major in Bible and evangelism.

## FRESHMAN

### FALL

BI	101.3	Pentateuch
BI	103.3	Life of Christ
GE	101.1	Financial Management
GE	103.1	Freshman Orientation
GE	110.3	English Grammar
MI	101.2	Introduction to Missions
PT	100.2	Personal Evangelism
PT	101.05	Preacher & His Ministry 1A *
PT	103.1	Evangelist Course 1A *
<b>16.5</b>	<b>Total Credits</b>	

### SPRING

BI	102.3	Old Testament Historical Books
BI	104.2	Acts
BI	106.2	General Bible Introduction
CE	106.3	Baptist History & Distinctives
CE	108.2	Christian Home
GE	102.1	Logic
GE	120.3	English Composition
PT	102.05	Preacher & His Ministry 1B
PT	104.1	Evangelist Course 1B *
<b>17.5</b>	<b>Total Credits</b>	

## SOPHOMORE

### FALL

BI	201.2	Poetical Books
BI	203.3	Major Prophets
BI	205.2	Dispensations
BI	211.2	Bible Geography & Archaeology
BI	213.3	Systematic Theology I
BI	215.3	Elementary Greek Grammar I
PT	201.05	Preacher & His Ministry 2A
PT	203.1	Evangelist Course 2A *
<b>16.5</b>	<b>Total Credits</b>	

### SPRING

BI	206.3	Pauline Epistles
BI	214.3	Systematic Theology II
BI	216.3	Elementary Greek Grammar II
GE	214.3	Speech
PT	202.05	Preacher & His Ministry 2B
PT	204.1	Evangelist Course 2B *
PT	206.2	Fundamentals of Christian Camping
<b>15.5</b>	<b>Total Credits</b>	

# JUNIOR

## FALL

BI	303.3	Hebrews & General Epistles
BI	309.2	Hermeneutics
BI	315.3	Intermediate Greek Grammar I
PT	301.05	Preacher & His Ministry 3A
PT	303.1	Evangelist Course 3A *
PT	307.3	Homiletics *
PT	310.3	Basic Maintenance & Repair
	.3	Elective
	<b>18.5</b>	<b>Total Credits</b>

PT	420.6	Evangelist Internship *
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## SPRING

BI	302.2	Minor Prophets
BI	304.2	Christology
BI	306.2	Current Trends in Theology
BI	312.2	Soteriology
BI	316.3	Intermediate Greek Grammar II
PT	302.05	Preacher & His Ministry 3B
PT	304.1	Evangelist Course 3B *
PT	308.3	Expository Preaching *
	<b>15.5</b>	<b>Total Credits</b>

# SENIOR

## FALL

BI	401.2	Romans
BI	403.3	Daniel & Revelation
CE	401.3	Philosophy of Christian Education
PT	401.05	Preacher & His Ministry 4A
PT	403.1	Evangelist Course 4A *
PT	407.2	Counseling
PT	409.3	Evangelistic Preaching *
	.3	Elective
	<b>17.5</b>	<b>Total Credits</b>

## SPRING

BI	406.2	Apologetics
BI	408.2	Ecclesiology
MU	214.3	Song Leading & Church Music Administration
PT	402.05	Preacher & His Ministry 4B
PT	404.1	Evangelist Course 4B *
PT	406.2	Pastoral Theology *
	.4	Elective
	<b>14.5</b>	<b>Total Credits</b>

**The evangelist curriculum includes the following semester hours:**

Bible	65	Practical Training	38
Electives	10	Missions	2
Christian Education	8	Music	3
General Education	12	<b>Total Semester Hours:</b>	<b>138</b>

*\* a minimum grade of "C" is required*

# MISSIONS

## For Men

The missions course is intended to prepare men for full-time Christian service on the mission field. Men take the basic pastoral course of sixty-five credit hours of Bible and twenty-eight hours of practical training, along with the missions classes. Each student completing the Missions curriculum will double major in Bible and missions.

### FRESHMAN

#### FALL

BI	101.3	Pentateuch
BI	103.3	Life of Christ
GE	101.1	Financial Management
GE	103.1	Freshman Orientation
GE	110.3	English Grammar
MI	101.2	Introduction to Missions
PT	100.2	Personal Evangelism
PT	101.05	Preacher & His Ministry 1A
<b>15.5</b>	<b>Total Credits</b>	

#### SPRING

BI	102.3	Old Testament Historical Books
BI	104.2	Acts
BI	106.2	General Bible Introduction
CE	106.3	Baptist History & Distinctives
CE	108.2	Christian Home
GE	102.1	Logic
GE	120.3	English Composition
MI	102.2	Theology of Missions *
PT	102.05	Preacher & His Ministry 1B
<b>18.5</b>	<b>Total Credits</b>	

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### SOPHOMORE

#### FALL

BI	201.2	Poetical Books
BI	203.3	Major Prophets
BI	205.2	Dispensations
BI	211.2	Bible Geography & Archaeology
BI	213.3	Systematic Theology I
BI	215.3	Elementary Greek Grammar I
MI	201.2	Missionary History *
PT	201.05	Preacher & His Ministry 2A
<b>17.5</b>	<b>Total Credits</b>	

#### SPRING

BI	206.3	Pauline Epistles
BI	214.3	Systematic Theology II
BI	216.3	Elementary Greek Grammar II
GE	214.3	Speech
MI	202.2	Missionary Ethics & Relationships *
MU	214.3	Song Leading & Church Music Administration
PT	202.05	Preacher & His Ministry 2B
<b>17.5</b>	<b>Total Credits</b>	

JUNIOR

FALL

BI	303.3	Hebrews & General Epistles
BI	309.2	Hermeneutics
BI	315.3	Intermediate Greek Grammar I
MI	301.3	Indigenous Church Planting *
PT	301.05	Preacher & His Ministry 3A
PT	307.3	Homiletics *
PT	310.3	Basic Maintenance & Repair
	17.5	Total Credits

PT 440.6 Missionary Internship \*

SPRING

BI	302.2	Minor Prophets
BI	304.2	Christology
BI	306.2	Current Trends in Theology
BI	312.2	Soteriology
BI	316.3	Intermediate Greek Grammar II
MI	302.2	Deputation *
PT	302.05	Preacher & His Ministry 3B
PT	308.3	Expository Preaching *
	16.5	Total Credits

SENIOR

FALL

BI	401.2	Romans
BI	403.3	Daniel & Revelation
CE	401.3	Philosophy of Christian Education
MI	401.3	Life and Work on the Mission Field *
PT	401.05	Preacher & His Ministry 4A
PT	407.2	Counseling
PT	409.3	Evangelistic Preaching *
	16.5	Total Credits

SPRING

BI	406.2	Apologetics
BI	408.2	Ecclesiology
MI	402.3	Cultural and Applied Anthropology *
PT	402.05	Preacher & His Ministry 4B
PT	406.2	Pastoral Theology *
	.3	Elective
	12.5	Total Credits

The missions curriculum includes the following semester hours:

Bible	65	Practical Training	28
Electives	3	Missions	19
Christian Education	8	Music	3
General Education	12	Total Semester Hours:	138

\* a minimum grade of "C" is required



# YOUTH MINISTRIES

The youth ministries curriculum is designed to prepare a man to be a specialist in reaching and teaching teenagers within a local church as a youth pastor. By taking all sixty-five credit hours of Bible and thirty-two hours of practical training, as well as twenty-four hours of Christian education, he is prepared to preach and to be an effective youth pastor or even a pastor if the Lord should so direct. Each student completing the Youth Ministries Curriculum will double major in Bible and youth ministries.

## FRESHMAN

### FALL

BI	101.3	Pentateuch
BI	103.3	Life of Christ
GE	101.1	Financial Management
GE	103.1	Freshman Orientation
GE	110.3	English Grammar
MI	101.2	Introduction to Missions
PT	100.2	Personal Evangelism
PT	101.05	Preacher & His Ministry 1A
<b>15.5</b>	<b>Total Credits</b>	

### SPRING

BI	102.3	Old Testament Historical Books
BI	104.2	Acts
BI	106.2	General Bible Introduction
CE	106.3	Baptist History & Distinctives
CE	108.2	Christian Home
GE	102.1	Logic
GE	120.3	English Composition
PT	102.05	Preacher & His Ministry 1B
<b>16.5</b>	<b>Total Credits</b>	

## SOPHOMORE

### FALL

BI	201.2	Poetical Books
BI	203.3	Major Prophets
BI	205.2	Dispensations
BI	211.2	Bible Geography & Archaeology
BI	213.3	Systematic Theology I
BI	215.3	Elementary Greek Grammar I
PT	201.05	Preacher & His Ministry 2A
<b>15.5</b>	<b>Total Credits</b>	

### SPRING

BI	206.3	Pauline Epistles
BI	214.3	Systematic Theology II
BI	216.3	Elementary Greek Grammar II
GE	214.3	Speech
MU	214.3	Song Leading & Church Music Administration
PT	202.05	Preacher & His Ministry 2B
PT	206.2	Fundamentals of Christian Camping
<b>17.5</b>	<b>Total Credits</b>	

## JUNIOR

### FALL

BI	303.3	Hebrews & General Epistles
BI	309.2	Hermeneutics
BI	315.3	Intermediate Greek Grammar I
CE	301.3	Education of the Child
PT	301.05	Preacher & His Ministry 3A
PT	307.3	Homiletics *
PT	310.3	Basic Maintenance & Repair
	<b>17.5</b>	<b>Total Credits</b>

### SPRING

BI	302.2	Minor Prophets
BI	304.2	Christology
BI	306.2	Current Trends in Theology
BI	312.2	Soteriology
BI	316.3	Intermediate Greek Grammar II
CE	310.3	Youth Ministries I *
PT	302.05	Preacher & His Ministry 3B
PT	308.3	Expository Preaching *
	<b>17.5</b>	<b>Total Credits</b>

PT 430.6 Youth Ministry Internship\*

## SENIOR

### FALL

BI	401.2	Romans
BI	403.3	Daniel & Revelation
CE	401.3	Philosophy of Christian Education *
CE	405.3	Christian Education of Adults *
PT	401.05	Preacher & His Ministry 4A
PT	405.2	Church Planting & Administration
PT	407.2	Counseling
PT	409.3	Evangelistic Preaching *
	<b>18.5</b>	<b>Total Credits</b>

### SPRING

BI	406.2	Apologetics
BI	408.2	Ecclesiology
CE	312.3	Youth Ministries II *
CE	408.2	The Assistant Pastor *
PT	402.05	Preacher & His Ministry 4B
PT	406.2	Pastoral Theology *
	.2	Elective
	<b>13.5</b>	<b>Total Credits</b>

**The youth ministries curriculum includes the following semester hours:**

Bible	65	Practical Training	32
Electives	2	Missions	2
Christian Education	22	Music	3
General Education	12	<b>Total Semester Hours:</b>	<b>138</b>

\* a minimum grade of "C" is required

# SECOND MAN

## Music Emphasis

The second man program with a music emphasis is intended to train a man to become a director of music in a local church. In addition to sixty hours of Bible and twenty-four hours of practical training, twenty-five hours of music are required. In addition to his preparation to be a music director in a local church, enough of the pastoral courses are included to enable him also to preach and to be an effective administrative assistant, an associate pastor, or even a pastor if the Lord should so direct. Each student completing the Second Man Curriculum will double major in Bible and music.

## FRESHMAN

### FALL

BI	101.3	Pentateuch
GE	101.1	Financial Management
GE	103.1	Freshman Orientation
GE	110.3	English Grammar
MI	101.2	Introduction to Missions
MU	101.1	Voice Class I (or MU 121.1;131.1;141.1; or 151.1)
MU	111.3	Music Theory I *
PT	100.2	Personal Evangelism
PT	101.05	Preacher & His Ministry 1A
<b>16.5</b>		<b>Total Credits</b>

### SPRING

BI	102.3	Old Testament Historical Books
BI	104.2	Acts
BI	106.2	General Bible Introduction
GE	102.1	Logic
GE	120.3	English Composition
MU	102.1	Voice Class I (or MU 122.1;132.1;142.1; or 152.1)
MU	112.3	Music Theory I *
PT	102.05	Preacher & His Ministry 1B
<b>15.5</b>		<b>Total Credits</b>

## SOPHOMORE

### FALL

BI	103.3	Life of Christ
BI	201.2	Poetical Books
BI	205.2	Dispensations
BI	211.2	Bible Geography & Archaeology
BI	213.3	Systematic Theology I
MU	201.1	Voice Class II (or MU 221.1;231.1;241.1; or 251.1) †
MU	211.3	Music Theory II *
PT	201.05	Preacher & His Ministry 2A
<b>16.5</b>		<b>Total Credits</b>

### SPRING

BI	214.3	Systematic Theology II
CE	106.3	Baptist History & Distinctives
CE	108.2	Christian Home
GE	214.3	Speech
MU	212.3	Music Theory II *
MU	214.3	Song Leading & Church Music Administration *
PT	202.05	Preacher & His Ministry 2B
<b>17.5</b>		<b>Total Credits</b>

# JUNIOR

## FALL

BI	203.3	Major Prophets
BI	303.3	Hebrews & General Epistles
BI	309.2	Hermeneutics
BI	.2	Bible Elective
MU	202.1	Voice Class II (or MU 222.1;232.1;242.1; or 252.1)
MU	311.2	Choral Conducting *
MU	411.1	Choral Writing and Arranging *
PT	301.05	Preacher & His Ministry 3A
PT	307.3	Homiletics *
	<b>17.5</b>	<b>Total Credits</b>

PT 450.6 Music Internship \*

## SPRING

BI	206.3	Pauline Epistles
BI	302.2	Minor Prophets
BI	306.2	Current Trends in Theology
MU	216.2	Hymnology *
MU	412.1	Orchestration *
PT	206.2	Fundamentals of Christian Camping
PT	302.05	Preacher & His Ministry 3B
PT	308.3	Expository Preaching *
	.2	Elective
	<b>17.5</b>	<b>Total Credits</b>

# SENIOR

## FALL

BI	401.2	Romans
BI	403.3	Daniel & Revelation
CE	401.3	Philosophy of Christian Education
PT	401.05	Preacher & His Ministry 4A
PT	405.2	Church Planting & Administration
PT	407.2	Counseling
	.3	Elective
	<b>15.5</b>	<b>Total Credits</b>

## SPRING

BI	304.2	Christology
BI	312.2	Soteriology
BI	406.2	Apologetics
BI	408.2	Ecclesiology
BI	.5	Bible Elective
CE	408.2	The Assistant Pastor
PT	402.05	Preacher & His Ministry 4B
	<b>15.5</b>	<b>Total Credits</b>

**The second man curriculum with a music emphasis includes the following semester hours:**

Bible	60	Practical Training	24
Electives	5	Missions	2
Christian Education	10	Music	25
General Education	12	<b>Total Semester Hours:</b>	<b>138</b>

*\* a minimum grade of "C" is required*

# ENGLISH BIBLE STUDIES

## For Men

The English Bible curriculum provides the basics necessary to prepare a man for full-time ministry should the Lord so direct. Included in the course requirements are sixty credit hours in Bible and thirty-two hours in practical training. Sixteen hours of electives enable the student to round out his program of studies in areas of special interest to him such as additional Bible, youth ministries, Christian education, or music. Each student completing the English Bible Studies Curriculum will major in Bible. Enrollment in this program requires approval from the Administration.

### FRESHMAN

#### FALL

BI	101.3	Pentateuch
BI	103.3	Life of Christ
GE	101.1	Financial Management
GE	103.1	Freshman Orientation
GE	110.3	English Grammar
MI	101.2	Introduction to Missions
PT	100.2	Personal Evangelism
PT	101.05	Preacher & His Ministry 1A
<b>15.5</b>	<b>Total Credits</b>	

#### SPRING

BI	102.3	Old Testament Historical Books
BI	104.2	Acts
BI	106.2	General Bible Introduction
CE	106.3	Baptist History & Distinctives
CE	108.2	Christian Home
GE	102.1	Logic
GE	120.3	English Composition
PT	102.05	Preacher & His Ministry 1B
<b>16.5</b>	<b>Total Credits</b>	

### SOPHOMORE

#### FALL

BI	201.2	Poetical Books
BI	203.3	Major Prophets
BI	205.2	Dispensations
BI	211.2	Bible Geography & Archaeology
BI	213.3	Systematic Theology I
BI	.3	Bible Elective
PT	201.05	Preacher & His Ministry 2A
	.2	Elective
<b>17.5</b>	<b>Total Credits</b>	

#### SPRING

BI	206.3	Pauline Epistles
BI	214.3	Systematic Theology II
BI	.2	Bible Elective
GE	214.3	Speech
MU	214.3	Song Leading & Church Music Administration
PT	202.05	Preacher & His Ministry 2B
PT	206.2	Fundamentals of Christian Camping
<b>16.5</b>	<b>Total Credits</b>	

# JUNIOR

## FALL

BI	303.3	Hebrews & General Epistles
BI	309.2	Hermeneutics
CE	405.3	Christian Education of Adults
PT	301.05	Preacher & His Ministry 3A
PT	307.3	Homiletics *
PT	310.3	Basic Maintenance & Repair
	.3	Elective

**PT 17.5 Total Credits**

PT 410.6 or equivalent Ministry Internship\*

## SPRING

BI	302.2	Minor Prophets
BI	304.2	Christology
BI	306.2	Current Trends in Theology
BI	312.2	Soteriology
PT	302.05	Preacher & His Ministry 3B
PT	308.3	Expository Preaching *
	.5	Elective

**16.5 Total Credits**

# SENIOR

## FALL

BI	401.2	Romans
BI	403.3	Daniel & Revelation
CE	401.3	Philosophy of Christian Education
PT	401.05	Preacher & His Ministry 4A
PT	405.2	Church Planting & Administration *
PT	407.2	Counseling
PT	409.3	Evangelistic Preaching *
	.2	Elective

**17.5 Total Credits**

## SPRING

BI	406.2	Apologetics
BI	408.2	Ecclesiology
BI	432.2	Pastoral Epistles *
CE	408.2	The Assistant Pastor
PT	402.05	Preacher & His Ministry 4B
PT	406.2	Pastoral Theology *
	.4	Elective

**14.5 Total Credits**

**The English Bible curriculum includes the following semester hours:**

Bible	60	Practical Training	32
Electives	16	Missions	2
Christian Education	13	Music	3
General Education	12	<b>Total Semester Hours:</b>	<b>138</b>

*\* a minimum grade of "C" is required*

# ENGLISH BIBLE STUDIES

## For Women

The English Bible curriculum provides the basics necessary to prepare a woman for full-time ministry should the Lord so direct. Included in the course requirements are sixty credit hours in Bible and twenty-three hours in Christian education. Thirteen hours of electives enable the student to round out her program of studies in areas of special interest to her, such as additional Bible, or music. Each student completing the English Bible Studies Curriculum will major in Bible.

### FRESHMAN

#### FALL

BI	101.3	Pentateuch
BI	103.3	Life of Christ
GE	101.1	Financial Management
GE	103.1	Freshman Orientation
GE	110.3	English Grammar
GE	111.2	Introduction to Sign Language
MI	101.2	Introduction to Missions
PT	100.2	Personal Evangelism
PT	111.05	Christian Womanhood 1A
<b>17.5</b>	<b>Total Credits</b>	

#### SPRING

BI	102.3	Old Testament Historical Books
BI	104.2	Acts
BI	106.2	General Bible Introduction
CE	106.3	Baptist History & Distinctives
GE	102.1	Logic
GE	120.3	English Composition
MI	.2	Missions Elective
PT	112.05	Christian Womanhood 1B
<b>16.5</b>	<b>Total Credits</b>	

### SOPHOMORE

#### FALL

BI	201.2	Poetical Books
BI	203.3	Major Prophets
BI	205.2	Dispensations
BI	211.2	Bible Geography & Archaeology
BI	213.3	Systematic Theology I
CE	203.2	Teaching Bible*
MU	121.1	Piano Class I (or MU 131.1)
MU	.2	Music Elective
PT	211.05	Christian Womanhood 2A
<b>17.5</b>	<b>Total Credits</b>	

#### SPRING

BI	206.3	Pauline Epistles
BI	214.3	Systematic Theology II
CE	108.2	Christian Home
CE	308.2	Methods of Teaching Arts & Crafts
	.2	Elective
MI	.2	Missions Elective
MU	121.1	Piano Class I (or MU 131.1)
PT	212.05	Christian Womanhood 2B
<b>15.5</b>	<b>Total Credits</b>	

# JUNIOR

## FALL

BI	303.3	Hebrews & General Epistles
BI	309.2	Hermeneutics
BI	.3	Bible Elective
CE	301.3	Education of the Child
	.2	Elective
GE	214.3	Speech
MU	221.1	Piano Class II (or MU 231.1)
PT	311.05	Christian Womanhood 3A
	<b>17.5</b>	<b>Total Credits</b>

## SPRING

BI	302.2	Minor Prophets
BI	304.2	Christology
BI	306.2	Current Trends in Theology
BI	312.2	Soteriology
CE	302.3	Teaching Techniques
CE	306.2	Help Meet
	.2	Elective
MU	221.1	Piano Class II (or MU 231.1)
PT	312.05	Christian Womanhood 3B
	<b>16.5</b>	<b>Total Credits</b>

PT 410.6 or equivalent Ministry Internship\*

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# SENIOR

## FALL

BI	401.2	Romans
BI	403.3	Daniel & Revelation
CE	401.3	Philosophy of Christian Education
CE	405.3	Christian Education of Adults
	.2	Elective
PT	407.2	Counseling
PT	411.05	Christian Womanhood 4A
	<b>15.5</b>	<b>Total Credits</b>

## SPRING

BI	406.2	Apologetics
BI	.4	Bible Elective
BI	408.2	Ecclesiology
	.5	Elective
MU	.2	Music Elective
PT	412.05	Christian Womanhood 4B
	<b>15.5</b>	<b>Total Credits</b>

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## The English Bible curriculum includes the following semester hours:

Bible	60	Practical Training	14
Electives	13	Missions	6
Christian Education	23	Music	8
General Education	14	<b>Total Semester Hours:</b>	<b>138</b>

*\* a minimum grade of "C" is required*



# MISSIONS

## For Women

Though similar to the men's missions major, women instead take sixty hours of Bible, along with Christian education, general education, and music courses. Each student completing the Missions Curriculum will double major in Bible and missions.

### FRESHMAN

#### FALL

BI	101.3	Pentateuch
BI	103.3	Life of Christ
GE	101.1	Financial Management
GE	103.1	Freshman Orientation
GE	110.3	English Grammar
GE	111.2	Introduction to Sign Language
MI	101.2	Introduction to Missions
PT	100.2	Personal Evangelism
PT	111.05	Christian Womanhood 1A

**17.5 Total Credits**

#### SPRING

BI	102.3	Old Testament Historical Books
BI	104.2	Acts
BI	106.2	General Bible Introduction
CE	106.3	Baptist History & Distinctives
GE	102.1	Logic
GE	120.3	English Composition
MI	102.2	Theology of Missions *
PT	112.05	Christian Womanhood 1B

**16.5 Total Credits**

### SOPHOMORE

#### FALL

BI	201.2	Poetical Books
BI	203.3	Major Prophets
BI	205.2	Dispensations
BI	211.2	Bible Geography & Archaeology
BI	213.3	Systematic Theology I
CE	301.3	Education of the Child
MI	201.2	Missionary History *
MU	121.1	Piano Class I (or MU 131.1)
PT	211.05	Christian Womanhood 2A

**18.5 Total Credits**

#### SPRING

BI	206.3	Pauline Epistles
BI	214.3	Systematic Theology II
CE	108.2	Christian Home
CE	306.2	Help Meet
GE	214.3	Speech
MI	202.2	Missionary Ethics & Relationships *
MU	122.1	Piano Class I (or MU 132.1)
PT	212.05	Christian Womanhood 2B

**16.5 Total Credits**

# JUNIOR

## FALL

BI	303.3	Hebrews & General Epistles
BI	309.2	Hermeneutics
BI	.3	Bible Elective
CE	203.2	Teaching Bible
MI	301.3	Indigenous Church Planting *
MU	221.1	Piano Class II (or MU 231.1)
PT	311.05	Christian Womanhood 3A
	.2	Elective
	<b>16.5</b>	<b>Total Credits</b>

PT 440.6 Ministry Internship \*

## SPRING

BI	302.2	Minor Prophets
BI	304.2	Christology
BI	306.2	Current Trends in Theology
BI	312.2	Soteriology
CE	302.3	Teaching Techniques
CE	308.2	Methods of Teaching Arts and Crafts
MI	302.2	Deputation *
MU	221.1	Piano Class II (or MU 232.1)
PT	312.05	Christian Womanhood 3B
	<b>16.5</b>	<b>Total Credits</b>

# SENIOR

## FALL

BI	401.2	Romans
BI	403.3	Daniel & Revelation
CE	401.3	Philosophy of Christian Education
MI	401.3	Life and Work on the Mission Field *
PT	407.2	Counseling
PT	411.05	Christian Womanhood 4A
	.2	Elective
	<b>15.5</b>	<b>Total Credits</b>

## SPRING

BI	406.2	Apologetics
BI	408.2	Ecclesiology
BI	.4	Bible Elective
MI	402.3	Cultural and Applied Anthropology *
PT	412.05	Christian Womanhood 4B
	.3	Elective
	<b>14.5</b>	<b>Total Credits</b>

The missions curriculum for women includes the following semester hours:

Bible	60	Practical Training	14
Electives	7	Missions	19
Christian Education	20	Music	4
General Education	14	<b>Total Semester Hours:</b>	<b>138</b>

\* a minimum grade of "C" is required

# SACRED MUSIC

## For Women

The women's music program is intended to prepare ladies to have an effective music ministry in a local church. They are required to take a minimum of sixty hours of Bible and twenty-six hours of music. Nine hours of electives enable them to supplement their studies with more Bible, Christian education, or secretarial courses. Each student completing the Sacred Music Curriculum will double major in Bible and music.

### FRESHMAN

#### FALL

BI	101.3	Pentateuch
GE	101.1	Financial Management
GE	103.1	Freshman Orientation
GE	110.3	English Grammar
MI	101.2	Introduction to Missions
MU	111.3	Music Theory I *
MU	121.1	Piano Class I (or MU 131.1) *
PT	100.2	Personal Evangelism
PT	111.05	Christian Womanhood 1A
<b>16.5</b>		<b>Total Credits</b>

#### SPRING

BI	102.3	Old Testament Historical Books
BI	104.2	Acts
BI	106.2	General Bible Introduction
CE	108.2	Christian Home
GE	102.1	Logic
GE	120.3	English Composition
MU	112.3	Music Theory I *
MU	122.1	Piano Class I (or MU 132.1) *
PT	112.05	Christian Womanhood 1B
<b>17.5</b>		<b>Total Credits</b>

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### SOPHOMORE

#### FALL

BI	103.3	Life of Christ
BI	201.2	Poetical Books
BI	205.2	Dispensations
BI	213.3	Systematic Theology I
GE	111.2	Introduction to Sign Language
MU	211.3	Music Theory II *
MU	221.1	Piano Class II (or MU 231.1) *
PT	211.05	Christian Womanhood 2A
<b>16.5</b>		<b>Total Credits</b>

#### SPRING

BI	206.3	Pauline Epistles
BI	214.3	Systematic Theology II
CE	106.3	Baptist History & Distinctives
MU	212.3	Music Theory II *
MU	216.2	Hymnology *
MU	218.2	Church Music Administration *
MU	222.1	Piano Class II (or MU 232.1) *
PT	212.05	Christian Womanhood 2B
<b>17.5</b>		<b>Total Credits</b>

# JUNIOR

## FALL

BI	203.3	Major Prophets
BI	211.2	Bible Geography & Archaeology
BI	303.3	Hebrews & General Epistles
BI	309.2	Hermeneutics
BI	.2	Bible Elective
CE	301.3	Education of the Child
MU	323.2	Piano Pedagogy *
MU	411.1	Choral Writing and Arranging *
PT	311.05	Christian Womanhood 3A
<b>18.5</b>		<b>Total Credits</b>

PT 450.6 Music Internship \*

## SPRING

BI	302.2	Minor Prophets
BI	304.2	Christology
BI	306.2	Current Trends in Theology
CE	306.2	Help Meet
GE	214.3	Speech
MU	326.2	The Church Pianist *
MU	412.1	Orchestration *
PT	312.05	Christian Womanhood 3B
	.2	Elective
<b>16.5</b>		<b>Total Credits</b>

# SENIOR

## FALL

BI	401.2	Romans
BI	403.3	Daniel & Revelation
BI	.2	Bible Elective
CE	401.3	Philosophy of Christian Education
PT	407.2	Counseling
PT	411.05	Christian Womanhood 4A
	.2	Elective
<b>14.5</b>		<b>Total Credits</b>

## SPRING

BI	312.2	Soteriology
BI	406.2	Apologetics
BI	408.2	Ecclesiology
BI	.3	Bible Elective
PT	412.05	Christian Womanhood 4B
	.5	Elective
<b>14.5</b>		<b>Total Credits</b>

The music curriculum for women includes the following semester hours:

Bible	60	Practical Training	14
Electives	9	Missions	2
Christian Education	13	Music	26
General Education	14	<b>Total Semester Hours: 138</b>	

\* a minimum grade of "C" is required

# CHRISTIAN EDUCATION

The Christian elementary education program is designed for the lady who desires to teach in a Christian day school on an elementary level. It is offered to provide local churches with teachers who are Baptists by conviction, who have the right philosophy of the local church, who have a balanced view of evangelism, and who have a strong Bible teaching ministry. Each student completing the Christian Elementary Education Curriculum will double major in Bible and elementary education.

## FRESHMAN

### FALL

BI	101.3	Pentateuch
BI	103.3	Life of Christ
GE	101.1	Financial Management
GE	103.1	Freshman Orientation
GE	110.3	English Grammar
GE	111.2	Introduction to Sign Language
MI	101.2	Introduction to Missions
PT	100.2	Personal Evangelism
PT	111.05	Christian Womanhood 1A

**17.5 Total Credits**

### SPRING

BI	102.3	Old Testament Historical Books
BI	104.2	Acts
BI	106.2	General Bible Introduction
CE	106.3	Baptist History & Distinctives
CE	108.2	Christian Home
ED	108.2	Methods of Teaching Arts & Crafts *
GE	102.1	Logic
GE	120.3	English Composition
PT	112.05	Christian Womanhood 1B

**18.5 Total Credits**

PT 210.2 Elementary Education Practicum (must be completed at least one semester prior to student teaching)

## SOPHOMORE

### FALL

BI	201.2	Poetical Books
BI	203.3	Major Prophets
BI	205.2	Dispensations
BI	211.2	Bible Geography & Archaeology
BI	213.3	Systematic Theology I
ED	201.3	Education of the Child *
ED	203.2	Teaching Bible *
MU	121.1	Piano Class I (or MU 131.1)
PT	211.05	Christian Womanhood 2A

**18.5 Total Credits**

### SPRING

BI	206.3	Pauline Epistles
BI	302.2	Minor Prophets
BI	406.2	Apologetics
ED	204.2	Teaching Social Studies *
ED	302.3	Teaching Techniques *
ED	306.3	Teaching Reading *
GE	214.3	Speech
MU	122.1	Piano Class I (or MU 132.1)
PT	212.05	Christian Womanhood 2B

**19.5 Total Credits**

# JUNIOR

## FALL

BI	303.3	Hebrews & General Epistles
BI	309.2	Hermeneutics
BI	.3	Bible Elective
ED	205.3	Philosophy of Christian Education *
ED	431.2	Teaching Science *
ED	451.2	P.E. & Health in the Elementary School *
MU	221.1	Piano Class II (or MU 231.1)
PT	311.05	Christian Womanhood 3A .1½ Elective
<b>18</b>	<b>Total Credits</b>	

## SPRING

BI	214.3	Systematic Theology II
BI	304.2	Christology
BI	306.2	Current Trends in Theology
BI	312.2	Soteriology
BI	408.2	Ecclesiology
CE	306.2	Help Meet
ED	202.2	Teaching Language Arts *
ED	304.3	Teaching Mathematics *
MU	221.1	Piano Class II (or MU 232.1)
PT	312.05	Christian Womanhood 3B
<b>19.5</b>	<b>Total Credits</b>	

# SENIOR

## FALL

BI	401.2	Romans
BI	403.3	Daniel & Revelation
BI	.4	Bible Elective
ED	411.3	Tests and Measurements *
ED	421.2	Teaching Music in the Elementary School *
ED	442.2	Children's Literature *
PT	407.2	Counseling
PT	411.05	Christian Womanhood 4A
<b>18.5</b>	<b>Total Credits</b>	

## SPRING

PT	470.6	Student Teaching Internship *
<b>6.0</b>	<b>Total Credits</b>	

† Due to the heavy course load, some summer school is recommended if this program of study is to be completed in four years.

## The Christian elementary education curriculum for women includes the following semester hours:

Bible	60	Practical Training	15.5
Electives	1.5	Missions	2
Christian Elem. Ed.	34	Music	4
Christian Education	7	<b>Total Semester Hours: 138</b>	
General Education	14		

\* a minimum grade of "C" is required

# CHURCH MINISTRIES

The church ministries program is designed to prepare a lady to serve the Lord in a local church ministry. Her studies in Bible, general education, secretarial courses, and Christian education will prepare her to function in a local church ministry in a number of capacities as the Lord may direct. Each student completing the Church Ministries Curriculum will double major in Bible and Church Ministries.

## FRESHMAN

### FALL

BI	101.3	Pentateuch
BI	103.3	Life of Christ
GE	101.1	Financial Management
GE	103.1	Freshman Orientation
GE	105.2	Keyboarding *
GE	110.3	English Grammar
MI	101.2	Introduction to Missions
PT	100.2	Personal Evangelism
PT	111.05	Christian Womanhood 1A
<b>17.5</b>		<b>Total Credits</b>

### SPRING

BI	102.3	Old Testament Historical Books
BI	104.2	Acts
BI	106.2	General Bible Introduction
GE	102.1	Logic
GE	106.2	Word Processing *
GE	108.3	Introduction to Computers *
GE	120.3	English Composition
PT	112.05	Christian Womanhood 1B
<b>16.5</b>		<b>Total Credits</b>

## SOPHOMORE

### FALL

BI	201.2	Poetical Books
BI	203.3	Major Prophets
BI	205.2	Dispensations
BI	213.3	Systematic Theology I
GE	111.2	Introduction to Sign Language
GE	201.2	Office Practices, Procedures, & Equipment I *
GE	203.2	Office Publications *
MU	101.1	Voice Class I
PT	211.05	Christian Womanhood 2A
<b>17.5</b>		<b>Total Credits</b>

### SPRING

BI	206.3	Pauline Epistles
BI	214.3	Systematic Theology II
CE	106.3	Baptist History & Distinctives
CE	108.2	Christian Home
GE	202.2	Office Practices, Procedures, & Equipment II *
GE	208.2	Spreadsheet *
PT	212.05	Christian Womanhood 2B
<b>15.5</b>		<b>Total Credits</b>

JUNIOR

FALL

BI	211.2	Bible Geography & Archaeology
BI	303.3	Hebrews & General Epistles
BI	309.2	Hermeneutics
CE	203.2	Teaching Bible *
CE	301.3	Education of the Child *
GE	214.3	Speech
MU	121.1	Piano Class I (or MU 131.1)
PT	311.05	Christian Womanhood 3A
	16.5	Total Credits
PT	460.6	Church Ministries Internship*

SPRING

BI	302.2	Minor Prophets
BI	304.2	Christology
BI	306.2	Current Trends in Theology
CE	302.3	Teaching Techniques
CE	306.2	Help Meet
CE	308.2	Methods of Teaching Arts and Crafts
GE	204.2	Database *
MU	122.1	Piano Class I (or MU 132.1)
PT	312.05	Christian Womanhood 3B
	16.5	Total Credits

SENIOR

FALL

BI	401.2	Romans
BI	403.3	Daniel & Revelation
BI	.2	Bible Elective
CE	401.3	Philosophy of Christian Education
CE	405.3	Christian Education of Adults *
MU	221.1	Piano Class II (or MU 231.1)
PT	407.2	Counseling
PT	411.05	Christian Womanhood 4A
	16.5	Total Credits

SPRING

BI	312.2	Soteriology
BI	406.2	Apologetics
BI	408.2	Ecclesiology
BI	.5	Bible Elective
MU	222.1	Piano Class II (or MU 232.1)
PT	412.05	Christian Womanhood 4B
	.3	Elective
	15.5	Total Credits

The church ministries curriculum includes the following semester hours:

Bible	60	Practical Training	14
Electives	3	Missions	2
Christian Education	23	Music	5
General Education	31	Total Semester Hours:	138

A laptop computer is required for computer classes for secretarial and church ministries majors.

\* a minimum grade of "C" is required



# GRADUATE OF THEOLOGY DIPLOMA

The graduate of theology diploma is a three-year undergraduate program consisting of Bible and practical courses intended to be helpful to students who desire a more thorough understanding of the Bible but are not interested in a four-year degree. Completion of the graduate of theology program will require the satisfactory completion of ninety-nine semester hours of credit. Courses for which a grade of A, B, or C is earned are transferable to one of the bachelor's degree programs.

## FIRST YEAR

### FALL

BI	101.3	Pentateuch
BI	103.3	Life of Christ
GE	101.1	Financial Management
GE	103.1	Freshman Orientation
GE	110.3	English Grammar
MI	101.2	Introduction to Missions
PT	100.2	Personal Evangelism
PT	101.05	Preacher & His Ministry (Men)
PT	111.05	Christian Womanhood (Women)
<b>15.5</b>	<b>Total Credits</b>	

### SPRING

BI	102.3	Old Testament Historical Books
BI	104.2	Acts
BI	106.2	General Bible Introduction
CE	106.3	Baptist History & Distinctives
CE	108.2	Christian Home
GE	102.1	Logic
GE	120.3	English Composition
PT	102.05	Preacher & His Ministry (Men)
PT	112.05	Christian Womanhood (Women)
<b>16.5</b>	<b>Total Credits</b>	

## SECOND YEAR

### FALL

BI	201.2	Poetical Books
BI	203.3	Major Prophets
BI	205.2	Dispensations
BI	211.2	Bible Geography & Archaeology
BI	213.3	Systematic Theology I
BI	.4	Bible Elective
PT	201.05	Preacher & His Ministry (Men)
PT	211.05	Christian Womanhood (Women)
<b>16.5</b>	<b>(Men) Total Credits</b>	
<b>16.5</b>	<b>(Women) Total Credits</b>	

### SPRING

BI	206.3	Pauline Epistles
BI	214.3	Systematic Theology II
BI	.2	Bible Elective
GE	214.3	Speech
MU	214.3	Song Leading & Church Music Admin. (Men)
PT	202.05	Preacher & His Ministry (Men)
PT	212.05	Christian Womanhood (Women)
	.2	Elective (Men)
	.4	Elective (Women)
<b>16.5</b>	<b>(Men) Total Credits</b>	
<b>15.5</b>	<b>(Women) Total Credits</b>	

# THIRD YEAR

## FALL

BI	303.3	Hebrews & General Epistles
BI	309.2	Hermeneutics
BI	401.2	Romans
BI	.2	Bible Elective
PT	301.05	Preacher & His Ministry (Men)
PT	311.05	Christian Womanhood (Women)
PT	307.3	Homiletics (Men)
PT	405.2	Church Planting and Administration (Men)
PT	407.2	Counseling
	.6	Elective (Women)
	<b>16.5</b>	<b>(Men) Total Credits</b>
	<b>17.5</b>	<b>(Women) Total Credits</b>

## SPRING

BI	302.2	Minor Prophets
BI	304.2	Christology
BI	306.2	Current Trends in Theology
BI	312.2	Soteriology
BI	406.2	Apologetics
BI	408.2	Ecclesiology
BI	412.2	Eschatology
PT	302.05	Preacher & His Ministry (Men)
PT	308.3	Expository Preaching (Men)
PT	312.05	Christian Womanhood (Women)
	.3	Elective (Women)
	<b>17.5</b>	<b>Total Credits</b>

**The graduate of theology diploma curriculum includes the following semester hours:**

### **Women**

Electives	13
Practical Training	7

### **Men**

Music	3
Electives	2
Practical Training	15

### **Men and Women**

Bible	60
Electives	2
Christian Education	5
General Education	12
<b>Total Semester Hours:</b>	<b>99</b>

*\* a minimum grade of "C" is required*

# ASSOCIATE OF CHURCH SECRETARIAL STUDIES

The church secretary program provides training for young ladies to function successfully in the office of a church, camp, or mission board, being equipped with not only the technical skills but also the Bible background necessary. Each student completing the Associate of Church Secretarial Studies curriculum will receive an Associate's degree in Church Secretarial Studies.

## FIRST YEAR

### FALL

BI	101.3	Pentateuch
BI	103.3	Life of Christ
GE	103.1	Freshman Orientation
GE	105.2	Keyboarding *
GE	110.3	English Grammar
MI	101.2	Introduction to Missions
MU	101.1	Voice Class
PT	100.2	Personal Evangelism
PT	111.05	Christian Womanhood 1A

**17.5 Total Credits**

### SPRING

BI	102.3	Old Testament Historical Books
BI	104.2	Acts
BI	106.2	General Bible Introduction
CE	108.2	Christian Home
GE	106.2	Word Processing *
GE	108.3	Introduction to Computers *
GE	120.3	English Composition
PT	112.05	Christian Womanhood 1B

**17.5 Total Credits**

## SECOND YEAR

### FALL

BI	203.3	Major Prophets
BI	213.3	Systematic Theology I
BI	303.3	Hebrews and General Epistles
GE	111.2	Introduction to Sign Language
GE	201.2	Office Practices, Procedures, & Equipment I *
GE	203.2	Office Publications *
PT	211.05	Christian Womanhood 2A

**15.5 Total Credits**

### SPRING

BI	206.3	Pauline Epistles
BI	214.3	Systematic Theology II
BI	302.2	Minor Prophets
CE	106.3	Baptist History & Distinctives
GE	202.2	Office Practices, Procedures, & Equipment II*
GE	204.2	Database *
GE	208.2	Spreadsheet *
PT	212.05	Christian Womanhood 2B

**17.5 Total Credits**

*\* a minimum grade of "C" is required*

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**The church secretary curriculum includes the following semester hours:**

Bible	30	Missions	2
Christian Education	5	Music	1
General Education	26	<b>Total Semester Hours: 68</b>	
Practical Training	4		

*It is highly recommended that the student take PT 208 in addition to the course requirements listed above.*

*A laptop computer is required for computer classes for secretarial and church ministries majors.*

# CERTIFICATE IN BIBLE

The certificate in Bible is a course of study designed for the student who may not be certain what the Lord wants him to do in life or who may believe that God has not called him into full-time Christian service. It is intended to provide him with a concentrated program of Bible study which will enable him to get a good foundation for life, whether he leaves to pursue other studies or employment or whether he stays to complete his bachelor's degree. The program consists of thirty credit hours of Bible, three hours of Christian education, and three hours of practical training. Inasmuch as all courses in this program of study are required for graduation in every other major offered at Ambassador Baptist College, the student loses no credits should he decide to stay and complete one of the other programs of study.

## FIRST YEAR

### FALL

BI	101.3	Pentateuch
BI	103.3	Life of Christ
BI	203.3	Major Prophets
BI	213.3	Systematic Theology I
BI	303.3	Hebrews & General Epistles
GE	103.1	Freshman Orientation
PT	100.2	Personal Evangelism
PT	101.05	Preacher & His Ministry (Men)
PT	111.05	Christian Womanhood (Women)
18.5	Total Credits	

### SPRING

BI	102.3	Old Testament Historical Books
BI	104.2	Acts
BI	106.2	General Bible Introduction
BI	206.3	Pauline Epistles
BI	214.3	Systematic Theology II
BI	302.2	Minor Prophets
CE	106.3	Baptist History & Distinctives
PT	102.05	Preacher & His Ministry (Men)
PT	112.05	Christian Womanhood (Women)
18.5	Total Credits	

**The certificate in Bible curriculum includes the following semester hours:**

Bible	30	Practical Training	3
Christian Education	3	<b>Total Semester Hours: 37</b>	
General Education	1		

# GRADUATE PROGRAMS

## PROGRAMS OFFERED

Ambassador Baptist Graduate School offers the following advanced degrees to qualifying students:

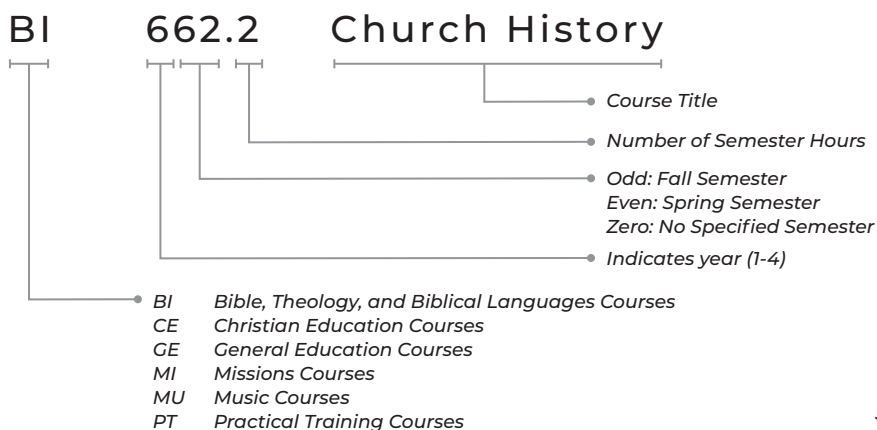
- Master of Sacred Theology (with emphases as follows):
  - New Testament Emphasis
  - Old Testament Emphasis
  - Theology Emphasis
- Master of Ministries
- Master of Biblical Studies

## GRADUATION REQUIREMENTS

Ambassador Baptist College grants degrees to those students who meet the following standards and requirements:

- Written agreement with the doctrinal statement.
- Demonstration of the assurance of salvation as evidenced by the fruit of the Holy Spirit and approved conduct in accordance with Christian character as prescribed in the student handbook.
- Demonstration of commendable Christian character and personal dedication to Christ and His service.
- A reasonable degree of competency in his field of study and approval by the faculty and administration.
- Master of Sacred Theology and Master of Biblical Studies: (if the student chooses the thesis option) a written thesis on a subject chosen by him and approved by the academic committee. The thesis must be a minimum of 100 double-spaced, typewritten pages and must be in the area of his major. It must also display literary excellence and research ability.
- Master of Ministries: a written research project on a subject chosen by him and approved by the academic committee.
- A minimum GPA of 3.00 in his graduate studies.
- All financial obligations paid in full, including the graduation fee.

### Course Codes and Numbers



# MASTER OF SACRED THEOLOGY

The Master of Sacred Theology course is designed for students who have earned their bachelor's degree at Ambassador Baptist College, with at least sixty semester hours of Bible at the undergraduate level.

## Eligibility

Students who have earned their bachelor's degree at Ambassador Baptist College, with at least sixty semester hours of Bible at the undergraduate level.

### NEW TESTAMENT EMPHASIS

BI	515.3 & 520.3	Greek Exegesis
	OR	
BI	541.3 & 542.3	Elements of Hebrew
BI	500.2	NT Textual Criticism
BI	.4	New Testament Elective
BI	661.3	Biblical Theology
BI	625.3	Theology I
BI	637.3	Theology II
BI	643.3	Theology III
CE	603.3	Church History I
CE	604.3	Church History II
GE	501.2	Thesis Writing OR .2 Elective
	<b>32</b>	<b>Total Credits</b>

### OLD TESTAMENT EMPHASIS

BI	541.3 & 542.3	Elements of Hebrew
	OR	
BI	515.3 & 520.3	Greek Exegesis
BI	500.2	NT Textual Criticism
BI	.4	Old Testament Elective
BI	661.3	Biblical Theology
BI	625.3	Theology I
BI	637.3	Theology II
BI	643.3	Theology III
CE	603.3	Church History I
CE	604.3	Church History II
GE	501.2	Thesis Writing OR .2 Elective
	<b>32</b>	<b>Total Credits</b>

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### THEOLOGY EMPHASIS

BI	515.3 & 520.3	Greek Exegesis	BI	625.3	Theology I
	OR		BI	637.3	Theology II
BI	541.3 & 542.3	Elements of Hebrew	BI	643.3	Theology III
BI	500.2	NT Textual Criticism	BI	671.3	Applied Theology
BI	.1	Theology Elective *	CE	603.3	Church History I
BI	661.3	Biblical Theology	CE	604.3	Church History II
			GE	501.2	Thesis Writing OR .2 Theology Elective
			<b>32</b>	<b>Total Credits</b>	

*In addition to the above requirements, students must take PT501/502 or PT601/602 (Graduate Preacher and His Ministry) each semester up to four semesters.*

*\*Bible electives may be substituted if necessary.*

# MASTER OF MINISTRIES

The Master of Ministries curriculum is a graduate program specifically designed for those who are already serving the Lord in full-time ministry. The 32-hour Master of Ministries program includes eight modules and is designed to give advanced training to preachers without requiring them to leave their ministries for an extended time. Pre-class assignments and post-class projects are required for each class. Several modules are currently available online, and others will be added in the future. Courses not available online may be completed in a one-week module on campus. Students are expected to complete the program within 5 years of initial enrollment.

## Eligibility

Students must:

1. have a bachelor's degree with an emphasis in Bible or Biblical Studies.
2. have at least two years' experience in the ministry.
3. be in agreement with Ambassador's philosophy/doctrinal statement.

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BI 662.4 Church History	Ministry Elective (choose one):
BI 663.4 History of Fundamentalism	BI 668.4 Church Administration
BI 664.4 Ministry Philosophy and Ethics	BI 669.4 Missiological Concepts and Applications
BI 665.4 Ministerial Counseling	BI 670.4 Evangelism and Revival Theology
BI 667.4 Advanced Apologetics	
BI 672.4 Advanced Preaching Concepts	<b>32 Total Credits</b>
BI 673.4 Master's Research Project OR Elective Module	

*This program is not eligible for use of V.A. benefits.*



# MASTER OF BIBLICAL STUDIES

The Master of Biblical Studies course is designed for students who have completed their undergraduate work at a college other than Ambassador Baptist College. Those who were not Bible majors should expect to make up their undergraduate Bible deficiencies with additional undergraduate Bible credits at Ambassador Baptist College.

## Eligibility

Students who have the following:

1. a bachelor's degree with a minimum GPA of 2.50 from a recognized college.
2. thirty-two semester hours of Bible, including Greek.
3. two years of Greek and a proficiency in Greek (adequate to do Greek exegesis).
4. possess an evident ability to express himself clearly in writing.

*Deficiencies may be removed with undergraduate courses at Ambassador Baptist College.*

*In addition to the general Graduation Requirements on page 35, a total of at least 60 semester hours of Bible, including those at the undergraduate level, will be required.*

## UNDERGRADUATE

BI	101.3	Pentateuch
BI	103.3	Life of Christ
BI	203.3	Major Prophets
BI	205.2	Dispensations
BI	206.3	Pauline Epistles
BI	211.2	Bible Geography & Archaeology
BI	215.3	Elementary Greek Grammar I
BI	216.3	Elementary Greek Grammar II
BI	302.2	Minor Prophets
BI	307.2	Hermeneutics
BI	315.3	Intermediate Greek Grammar I
BI	316.3	Intermediate Greek Grammar II
PT	101.05–402.05	Preacher & His Ministry 1A–4B
<b>32</b>	<b>Total Credits</b>	

## GRADUATE

BI	504.2	General Bible Introduction
BI	512.2	Soteriology
BI	541.3	Elements of Hebrew
BI	542.3	Elements of Hebrew
BI	606.2	Apologetics
BI	625.3	Theology I
BI	637.3	Theology II
BI	661.3	Biblical Theology
	OR	
BI	643.3	Theology III
BI	.6	Bible Elective
CE	506.3	Baptist History & Distinctives
GE	501.2	Thesis Writing
<b>32</b>	<b>Total Credits</b>	

## ADDITIONAL SUGGESTED COURSES

MI	101.2	Introduction to Missions
PT	307.3	Homiletics
PT	405.2	Church Planting & Administration
PT	406.2	Pastoral Theology
PT	407.2	Counseling
PT	409.3	Evangelistic Preaching
<b>14</b>	<b>Total Credits</b>	

*In addition to the above requirements, students must take PT501/502 or PT601/602 (Graduate Preacher and His Ministry) each semester up to four semesters.*

# COURSE DESCRIPTIONS

## UNDERGRADUATE

### Bible

#### **BI 101.3 Pentateuch**

An analysis of the content of the first five books of the Bible, with special attention given to Creation, the fall of man, the flood, and the tower of Babel, along with a brief refutation of the critics' arguments. The historical development of the Jewish nation from Abraham until the end of the wilderness wanderings is emphasized.

#### **BI 102.3 Old Testament Historical Books**

A systematic study of the Old Testament books from Joshua through Esther, with special attention given to the lives of Joshua, Samuel, and David.

#### **BI 103.3 Life of Christ**

A comprehensive and harmonistic study of the earthly life and ministry of the Lord Jesus Christ as revealed in the four gospels.

#### **BI 104.2 Acts**

A historical study of the foundations of the early New Testament church and the spread of the Gospel in apostolic times. Attention is given to how the New Testament epistles fit into this historical book.

#### **BI 201.2 Poetical Books**

An exegetical study of the Old Testament poetical books of Job through the Song of Solomon. Emphasis is placed on the theme, practical lessons, composition of Hebrew poetry, and figures of speech.

#### **BI 203.3 Major Prophets**

An analytical study of the historical backgrounds and major prophetic messages of the books Isaiah through Daniel.

#### **BI 206.3 Pauline Epistles**

A study of the background and a basic analysis of Romans through Philemon. Major themes and doctrines of each epistle are emphasized.

**BI 211.2 Bible Geography and Archaeology**

A study of the geography of the Bible lands from the Garden of Eden to modern Palestine, including an introduction to Biblical archaeology as it relates to geographical locations and supports Bible truths.

**BI 302.2 Minor Prophets**

The chronological order of the twelve minor prophets is set forth, along with the background, theme, date, and author of each book. Each prophet is surveyed, noting especially the prophecies of long range importance to Israel.

**BI 303.3 Hebrews and General Epistles**

A study of the backgrounds and a basic analysis of the books of Hebrews through Jude.

**BI 309.2 Hermeneutics**

A study of the science of Biblical interpretation following the dispensational approach, with emphasis on the literal, historical, and grammatical method of interpretation. Some difficult passages are given special attention.

**BI 401.2 Romans**

A systematic exposition of this doctrinal epistle, emphasizing Christ's completed work for the sinner and saint, as well as its practical application in the life of the believer. Pre-requisite: BI 206.3 or equivalent.

**BI 403.3 Daniel and Revelation**

An analysis of these books outlining the main peaks of Biblical prophecy observed from the dispensational, pretribulational, premillennial position. The prophetic unity and the distinctives of Israel and the church are noted.

**BI 421.2 Job**

An analytical and expositional study dealing with the ever-present and ageless question, "Why do the Godly suffer?" Emphasis will also be made on the theological revelations found in this ancient book.

**BI 422.2 Psalms**

A study of the book of Psalms, with special emphasis on the Messianic Psalms as they reveal the Lord Jesus Christ from eternity past to eternity future.

**BI 423.2 Proverbs**

A study of Proverbs with emphasis on the practical application of these Biblical principles to Christian living.

**BI 424.2 Isaiah**

A practical, historical, and analytical study with attention given to the Messianic prophecies, including their fulfillment and relationship to both Jews and Gentiles.

**BI 426.2 Gospel of John**

An analytical study providing many proofs for the deity of Christ and for the exclusiveness of His provision of salvation.

**BI 428.2 Thessalonian Epistles**

An expositional study revealing principles for living the Christian life in the light of the imminent rapture of believers and the subsequent revelation of Jesus Christ.

**BI 429.2 Prison Epistles**

An analytical and expository study of Ephesians through Philemon, with an emphasis on the Christian's walk and relationship to Christ.

**BI 432.2 Pastoral Epistles**

A study of I & II Timothy and Titus, emphasizing the need for preaching, practicing, and protecting sound doctrine.

**BI 433.2 The Corinthian Epistles**

A study of the background and a basic analysis of these books, giving God's answers to major problems in local churches and the Apostle Paul's defense of his ministry.

**BI 434.2 I & II Peter and Jude**

A study of I & II Peter and Jude, emphasizing the believers' suffering and glory and their need to stand against false teaching and false teachers.

**BI 436.2 Hebrews**

A study of the background and a basic analysis of Hebrews, with an emphasis on the person and work of the Lord Jesus Christ.

**BI 455.2 History of the English Bible**

This course addresses present day issues related to questions about inspiration, preservation, and English Bible Versions. Biblical and practical answers are presented for frequent questions about or objections to the use of the King James Version as well as questions about the ever-increasing number of modern versions.

# THEOLOGY

## **BI 106.2 General Bible Introduction**

A study of the process by which God gave us the Bible, including revelation, inspiration, canonization, and preservation, with emphasis on why we should use the King James Version of the Bible.

## **BI 205.2 Dispensations**

A study of the dispensational approach to Biblical interpretation, with a discussion of the details and distinctions of the various dispensations and answers to the criticisms of non-dispensationalists.

## **BI 213.3 Systematic Theology I**

A systematic study of Prolegomena, Bibliology, Theology Proper, Christology, Pneumatology, Soteriology, Anthropology, and Hamartiology.

## **BI 214.3 Systematic Theology II**

A continuation of BI 213.3, dealing with Angelology, Ecclesiology, Eschatology, Separation, and Evangelism and Missions.

## **BI 304.2 Christology**

A systematic study of the person and work of Jesus Christ, His deity, humanity, death, burial, resurrection, and exaltation. Pre-requisite: BI 213.3 or equivalent.

## **BI 306.2 Current Trends in Theology**

A study of current trends in theology, including an investigation into the leaders, thinking, and results of these movements. Includes a study of fundamentalism, liberalism, new evangelicalism, the modern charismatic movement, the new age movement, dominion theology, and feminism.

## **BI 312.2 Soteriology**

A systematic study of the Biblical doctrine of salvation. Includes a study of some of the great doctrinal words like repentance, election, faith, adoption, regeneration, sanctification, etc. Pre-requisite: BI 213.3 or equivalent.

## **BI 406.2 Apologetics**

A defense of historical Christianity as stated in the Scriptures. Christianity is defended against various “-isms” that have been its enemies, and these false views are refuted from the Bible. Among those systems studied are evolution, atheism, and humanism.

## **BI 407.2 Theology Proper**

An in-depth study of the nature, attributes, and names of God; the existence of God; antitheistic systems; the Trinity; and the decrees and works of God. Pre-requisite: BI 213.3 or equivalent.

### **BI 408.2 Ecclesiology**

A study of the Biblical doctrine of the church from the dispensational Baptist viewpoint. Attention is given to the local church: its functions, organization, officers, and government. Pre-requisite: BI 214.3 or equivalent.

### **BI 409.2 Pneumatology**

A systematic study of the person and work of the Holy Spirit. Attention is given to the fullness of the Holy Spirit, spiritual gifts, and the work of the Holy Spirit today. Pre-requisite: BI 213.3 or equivalent.

### **BI 411.2 Cults**

An elective study of heretical groups that consider themselves "Christian" while denying certain cardinal doctrines of the faith. Their distinctive views will be noted and refuted from Scripture. Cults to be considered include Mormonism, Jehovah's Witnesses, Seventh-day Adventism, Christian Science, and others.

### **BI 412.2 Eschatology**

An in-depth study of future events from a dispensational, premillennial, pretribulational position. Pre-requisite: BI 214.3 or equivalent.

### **BI 435.3 World Religions**

The doctrines of the major functioning religions of the world are analyzed to see how they compare with the doctrines of the Bible.

### **BI 457.2 Biblical Answers to Calvinism**

This course examines modern theological positions that oppose a Biblical view of Soteriology and related doctrines. Particular attention will be given to the influence of Calvinistic teachings and writings on Baptist churches on contemporary theology. Biblical answers and approaches to these challenges will be taught.

## **GREEK**

### **BI 215.3, 216.3 Elementary Greek Grammar**

An introductory course consisting of a thorough study of the basic grammar of New Testament Greek. During the second semester, I John is translated. Pre-requisite: a proficiency in English grammar demonstrated on the English placement exam, or GE 110.3, or equivalent.

### **BI 315.3, 316.3 Intermediate Greek Grammar**

A further study of Greek grammar with an emphasis on the relationship of words within sentences. Selected New Testament passages are translated and exegeted. Pre-requisite: BI 216.3 or equivalent.

## **GREEK EXEGESIS**

A study of the principal steps in the exegesis process with practical application to the texts of various New Testament books. Students will continue to translate portions of the Greek New Testament and will learn to apply the background, context, and word meanings in order to conclude with Biblical application. Pre-requisite: BI 316 or equivalent.

**BI 415.3 Galatians and Pastoral Epistles**

**BI 416.3 General Epistles**

**BI 417.3 Romans**

**BI 418.3 I Corinthians**

**BI 419.3 Acts**

**BI 420.3 II Corinthians, I & II Thessalonians**

## **HEBREW**

**BI 441.3, 442.3 Elements of Hebrew**

A study of the basic principles of the alphabet, vocabulary, and grammar of Biblical Hebrew. Selected passages from the Hebrew Bible are translated and analyzed.

## **CHRISTIAN EDUCATION**

**CE 106.3 Baptist History and Distinctives**

A survey of the local New Testament church, identifying various groups leading up to the Anabaptists and to Baptist churches today. Baptist heritage, distinctives, and polity are included.

**CE 108.2 Christian Home**

The basic Biblical principles involved in establishing a Christian home from courtship to marriage, husband and wife relationships, child training, finances, etc.

**CE 203.2 Teaching Bible**

A course designed to prepare the prospective teacher with techniques and materials to teach Bible to children. Same as ED 203.2.

**CE 301.3 Education of the Child**

An investigation of the characteristics of the child, with an emphasis on materials, methods, and agencies which can be used by churches to lead the child to salvation and spiritual development. Mention is made of the home schooling of children. Same as ED 201.3.

### **CE 302.3 Teaching Techniques**

A study of principles basic to Christian teaching, including lesson plans, audiovisual techniques, and the organization and management of materials for effective classroom presentation. Same as ED 302.3.

### **CE 306.2 Help Meet**

A course designed to instruct women to be prepared to serve God. The role of the help meet will be given special consideration: her Biblical creation, her God-given role and responsibilities, and her necessary Godly character.

### **CE 308.2 Methods of Teaching Arts and Crafts**

Designed to give practical ideas in the use of arts and crafts in the local church. This includes Vacation Bible School, home Bible clubs, camp crafts, etc. A supply fee is required. Same as ED 108.2.

### **CE 310.3 Youth Ministries I**

An intensive study of the history of youth ministry and the developmental characteristics of the adolescent. An examination of philosophy (including the effects of Christian schools and home schools on the church), principles, methods, and materials useful in the training of adolescents, as well as the important role of the local church, Bible-centered, Christian-service-oriented youth program.

### **CE 312.3 Youth Ministries II**

A concentration on the implementation of a youth program, including preaching, teaching, evangelistic outreach, and public school adolescents. Emphasis will be given to practical projects of learning, including calendar and budget planning, games, retreats, and activities. Pre-requisite: CE 310.3 or equivalent.

### **CE 401.3 Philosophy of Christian Education**

The history, divine purposes, and methods of training in and through the local church are covered, with emphasis on the importance of evangelism, Christian growth, and equipping of teachers and parents to train others in the Christian faith. Also surveyed are the program and function of all levels of education I the Christian school movement from preschool through higher education, including a study of various philosophies of education and their relationship to the Christian worldview. Same as ED 205.3.



**CE 402.2 Christian School Administration**

Emphasizes a distinctly Christian school management philosophy. This course provides basic principles of educational leadership for Christian school administrators, principals, and others in administrative positions. Practical instruction is given in the areas of sound financial management, personnel practices, and supervision of instruction, as well as parental, pastoral, and pupil relationships.

**CE 405.3 Christian Education of Adults**

The characteristics and educational needs of adults are studied, including methods for instruction, discipling, and spiritual growth of adult Christians in the local church.

**CE 408.2 The Assistant Pastor**

A study of the Biblical role of a "Joshua." An investigation of the process from candidating, serving, dealing with differences, and changing fields of service. Attention will be given to the Biblical understanding of an assistant.

**CE 410.3 History of Fundamentalism**

History of Fundamentalism studies the history of the movement called Fundamentalism and the history of independent Baptist churches and associations. This course covers approximately 1875 A.D. to the present and focuses primarily on the development and distinctives of various fundamental Baptist groups.

**CHRISTIAN ELEMENTARY EDUCATION****ED 108.2 Methods of Teaching Arts and Crafts**

Designed to give practical ideas in the use of arts and crafts in the local church. This includes Vacation Bible School, home Bible clubs, camp crafts, etc. A supply fee is required. Same as CE 308.2.

**ED 201.3 Education of the Child**

An investigation of the characteristics of the child, with an emphasis on materials, methods, and agencies which can be used by churches to lead the child to salvation and spiritual development. Mention is made of the home schooling of children. Same as CE 301.3.

**ED 202.2 Teaching Language Arts**

A study of methods used in teaching grammar, spelling, and handwriting. Ways to develop good listeners and creative writers will be considered.

**ED 203.2 Teaching Bible**

A course designed to prepare the prospective teacher with techniques and materials to teach the Bible to children. Same as CE 203.2.

**ED 204.2 Teaching Social Studies**

A course designed to make prospective teachers aware of techniques and materials for teaching history and geography.

**ED 205.3 Philosophy of Christian Education**

The history, divine purposes, and methods of training in and through the local church are covered, with emphasis on the importance of evangelism, Christian growth, and equipping of teachers and parents to train others in the Christian faith. Also surveyed are the program and function of all levels of education in the Christian school movement from preschool through higher education, including a study of various philosophies of education and their relationship to the Christian worldview. Same as CE 401.3.

**ED 302.3 Teaching Techniques**

A study of principles basic to Christian teaching, including lesson plans, audiovisual techniques, and the organization and management of materials for effective classroom presentation. Same as CE 302.3.

**ED 304.3 Teaching Mathematics**

A study of the trends, materials, and techniques for the teaching of mathematics in the elementary school. Pre-requisite or co-requisite ED 302.3

**ED 306.3 Teaching Reading**

A course intended to give the prospective teacher the methods and materials necessary for developing students to read well. A study of phonics will be included, as well as ways of developing comprehension. Pre-requisite or co-requisite ED 302.3

**ED 411.3 Tests and Measurements**

A study of the theory and practice of educational evaluation, including constructing tests, using standardized tests, and utilizing test results. Pre-requisite or co-requisite ED 302.3

**ED 421.2 Teaching Music in the Elementary School**

A study of the methods and materials for the elementary school music classroom. The organization of the music curriculum by the classroom teacher will be stressed. Published sources of music teaching methods will be utilized, in conjunction with the development of the teacher's own creative skills. Song repertoire, basic music fundamentals, and instruments unique to children's skills will be introduced. The student will be introduced to a Biblical philosophy of music, with a view toward correct practice in the ministry. Pre-requisite: MU 122.1 or equivalent.

**ED 431.2 Teaching Science**

This course includes techniques and materials for teaching science in the elementary school.

**ED 442.2 Children's Literature**

A survey of reading materials available to children and methods of evaluating literature for school and home.

**ED 451.2****Physical Education and Health in the Elementary School**

A course designed to prepare the prospective teacher in the methods and programs for a well-balanced physical education and health curriculum, including large and small group games, conditioning exercises, and care of the body God has given.

## **GENERAL EDUCATION**

**GE 100.2 Basic English**

An English Placement Test will determine the student's level of entry into English courses. Basic English is designed for those students whose scores on the test indicate that they do not have sufficient skills to take GE 110.3. Hours do not count toward graduation requirements.

**GE 101.1 Financial Management**

A course designed to introduce the student to the Biblical principles of finances. The course will cover such matters as achieving financial freedom and developing a Biblical value system, family finances, and budgeting.

**GE 102.1 Logic**

An introduction to logical argumentation, intended to teach the student how to identify the fallacies of logic in the oral and written presentations of others and to avoid those same fallacies in his own presentations.

### **GE 103.1 Freshman Orientation**

This course is designed to introduce college freshmen to issues pertaining to college and church life. Areas to be covered include manners, dress, church ethics, study habits, and time management. An emphasis will be placed on personal discipline and character.

### **GE 105.2 Keyboarding**

Techniques of the touch system of keyboarding, with special attention given to accuracy, rhythm, and speed. Skill-building production activities involve a variety of personal and business communications. Course fee required.

### **GE 106.2 Word Processing**

A course providing detailed instruction in word processing. The student will learn the concepts of word processing while learning to prepare, format, and print documents, as well as learning advanced functions such as table handling and mail merging. Emphasis will be placed on the application of word processing in the operation of the local church ministry. Pre-requisite: GE 108.3 or equivalent. Course fee required.

### **GE 108.3 Introduction to Computers**

A course designed to provide an overview of computer concepts and uses, including how computers function, terminology, types of computer systems, operating systems, and peripheral equipment. The concept of software for word processing, database management, spreadsheets, and telecommunications will be introduced. Emphasis will be placed on the use of computers in the operation of the local church ministry. Pre-requisite: GE 105.2 or equivalent. Course fee required.

### **GE 110.3 English Grammar**

A course of study covering the basic principles of English emphasizing the following: parts of speech, mechanics, grammar, vocabulary, syntax, and spelling. The course also provides practice in writing various types of papers.

### **GE 111.2 Introduction to Sign Language**

This course is designed to give the student a basic knowledge of American Sign Language with emphasis on both expressive and receptive conversational skills. It will also introduce the history, culture, and community of Deaf people and encourage students to consider the Deaf as a mission field. Pre-requisite: GE 100.2 or equivalent.

### **GE 113.2 Intermediate Sign Language**

This course is designed to build upon the basic skills acquired in the Introduction to Sign Language course continuing with emphasis on both expressive and receptive conversational skills. This course will also introduce basic interpreting skills including voice-to-sign and sign-to-voice. Pre-requisite: GE 111.2 or equivalent.

### **GE 120.3 English Composition**

A continuation of the use of the basic skills in formulating fresh expression in written communication, wide use of effective vocabulary, and practice in thesis writing. Pre-requisite: GE 110.3, equivalent, or English Placement Test score showing that GE 110.3 is waived.

### **GE 201.2, 202.2**

#### **Office Practices, Procedures, and Equipment I & II**

Training designed to enable a secretary to operate a highly efficient, productive church office. Office ethics, duties, dress, etc. appropriate in a church or Christian school office are presented, along with instruction and drill in the operation of basic business machines. Pre-requisite: GE 105.2 or equivalent.

### **GE 203.2 Office Publications**

A course designed to provide basic instruction in creating office publications such as slideshows, bulletins, flyers, and basic desktop publishing. Upon completion, students should be able to create and produce professional business publications. Course fee required.

### **GE 204.2 Database**

A course providing detailed instruction in the principles and use of relational database management. The student will learn to design, record, organize, and retrieve data. Emphasis will be placed on the application of database management in the operation of the local church ministry. Pre-requisite: GE 108.3 or equivalent. Course fee required.

### **GE 208.2 Spreadsheet**

A course providing detailed instruction in the principles of electronic spreadsheets. The student will learn about designing and building mathematical spreadsheets and data query requests, creating graphs, and printing. Emphasis will be placed on the application of spreadsheets in the operation of the local church ministry. Pre-requisite: GE 108.3 or equivalent. Course fee required.

### **GE 214.3 Speech**

A study of the basic principles and techniques of public speaking, including the preparation and delivery of various types of speeches.

## **MISSIONS**

### **MI 101.2 Introduction to Missions**

A presentation of modern missions, intended to prepare those majoring in missions for further study and service, while challenging others to become more involved in the Great Commission both at home and abroad.

### **MI 102.2 Theology of Missions**

An overview of the Biblical teaching regarding missions from Genesis to Revelation. Consideration will be given to particular issues and current trends facing missionaries today, contrasting God's design for reconciliation with man's theological solutions.

### **MI 201.2 Missionary History**

Significant movements and men from apostolic days to the present are studied in order to evaluate the progress of Christian missions in all the major mission fields of the world.

### **MI 202.2 Missionary Ethics and Relationships**

A study of the basic principles that should govern missionary relationships with family, churches, pastors, mission agencies, governments, national pastors, and fellow missionaries.

### **MI 301.3 Indigenous Church Planting**

Instruction will be provided on how to plant and develop self-governing, self-supporting, self-propagating Baptist churches on the mission field. Discussion will proceed from initial philosophical considerations through practical steps of leadership training and church organization to the relationship between the missionary and the mature indigenous church.

### **MI 302.2 Deputation**

A course designed to help prepare the missionary for the ministry of deputation. In addition to discussing the prospects of deputation ministry, subjects will include preparing for deputation, contacting churches, creating media presentations, dealing with transportation issues, managing deputation finances, writing letters, outfitting for the field, and maintaining relationships with supporting churches.

**MI 401.3 Life and Work on the Mission Field**

A practical, hands-on course treating the realities of cross-cultural living and missionary ministry, with the goal of preparing students to become both adaptable and effective within a Biblical context. Subjects will include family issues such as housing, education, and the role of the missionary wife; legal issues such as residency requirements and taxation; and ministry issues such as learning the language, first steps in church planting, and co-laboring with national pastors.

**MI 402.3 Cultural and Applied Anthropology**

A study of the nature, origin, development, and diversities of various cultures. Special attention is given to the area of ethnocentrism, culture shock, cultural resistance, identification, and cross-cultural communication, in order to prepare students to work in other cultures.

**MI 406.3 Linguistics for Missionaries**

An introduction to language generally and to linguistic principles specifically. A review of basic grammar and syntax, morphology, and phonology will be emphasized.

## **MUSIC**

**MU 100.025 Ambassador College Chorale**

This group of selected students will have the privilege of ministering for chapel, special conferences, and programs.  $\frac{1}{4}$  elective credit per semester, to a maximum of 2 hours.

**MU 101.1, 102.1, 201.1, 202.1, 301.1, 302.1, 401.1, 402.1****Voice Class I, II, III, & IV**

These classes are arranged according to demand. Material studied will be adapted to the student's individual needs. Foundational instruction in correct posture, breathing and tone production, vocalizes for good vocal health, diction and phrasing. Platform deportment and ministry focus with emphasis on sacred vocal literature.

**MU 103.2, 104.2 Fundamentals of Music**

A course designed to introduce the student to the basic fundamental mechanics of music. Through the knowledge gained and the appreciation fostered, the student can enjoy music by participating to one degree or another in that art. This course is also offered to those students who wish to enter the music major program but whose skills are not sufficient to take MU 111.3. Hours do not count toward graduation.

**MU 118.025 Ambassador Handbell Ensemble**

Members of this group are given instruction and practice techniques so that students can gain confidence as handbell ringers through the preparation of standard handbell literature for 2-, 3-, and 4- octave bell choirs. Much of their ministry will be on campus with an occasional trip to local churches in the area. This group also provides a model for those who will go on to develop a handbell ensemble in their own local church ministries.  $\frac{1}{4}$  elective credit per semester, to a maximum of 2 hours.

**MU 110.025 Ambassador Mixed Vocal Ensemble**

The students who comprise this group will be chosen based on their Christian testimony and leadership, vocal development through voice lessons, and the desire to represent the College. They will provide a campus ministry as well as traveling to various churches in a musical ministry.  $\frac{1}{4}$  elective credit per semester, to a maximum of 2 hours.

**MU 111.3, 112.3 Music Theory I**

An accelerated review of music fundamentals. Introduction to tonality, including part-writing, voice leading, and in-depth discussion of tonic and dominant functions. Second semester continues study of tonality from harmonic and linear perspectives, including pre-dominant functions, the phrase model, and common diatonic harmonic functions. Introduction to phrase-level form, sequences and chromaticism (applied dominants and tonicization). Integrated approach includes analysis, writing, sight-singing, listening, ear training, and dictation. Prerequisite: MU 104.2 or successful completion of qualifying entrance exam.

**MU 120.025 Ambassador Instrumental Ensemble**

This group is for the development of those students who play instruments. Much of their ministry will be on campus with an occasional trip to local churches in the area. This group also provides a model for those who will go on to develop an instrumental group in their own local church ministries.  $\frac{1}{4}$  elective credit per semester, to a maximum of 2 hours.

**MU 121.1, 122.1, 221.1, 222.1 Piano Class I and II**

Beginning techniques are covered, including the understanding and practical application of music fundamentals as applied to the keyboard. A progressive competency in basic four part hymnplaying, major and minor scales and chords, and easy classical pieces is required. The student may be placed in MU 131.1, 132.1, 231.1, 232.1, 331.1, 332.1, 431.1, or 432.1, depending on his progress and development. Course fee required.



**MU 131.1, 132.1, 231.1, 232.1, 331.1, 332.1, 431.1, 432.1****Piano Lessons**

Private or semi-private instruction is given to each student to develop proper piano technique, practice procedures, and musicality for the performing of classical compositions, gospel song and hymn arrangements; and to learn the basic fundamentals of congregational hymnplaying. Private Lesson fee required.

**MU 141.1, 142.1, 241.1, 242.1, 341.1, 342.1, 441.1, 442.1****Voice Lessons**

Private instruction is given to each student in developing a proper and dependable technique. The student can apply this in the singing of the basic art song and sacred art song literature, as well as applicable literature from oratorio. The ministry of the gospel-song solo is also an important part of this instruction. Private Lesson fee required.

**MU 151.1, 152.1, 251.1, 252.1, 351.1, 352.1, 451.1, 452.1****Instrumental Lessons**

Private instruction is given to each student in developing proper techniques and in studying and performing some of the traditional classic literature of the masters, with an ongoing emphasis upon the gospel song/hymn arrangement as a solo ministry for the local church. Not for beginners. Private Lesson fee required.

**MU 211.3, 212.3 Music Theory II**

Continued study of tonality from harmonic and linear perspectives, tracing chromaticism from basic modulations through advanced chromaticism of the 19th century. Second semester begins with the extended harmonies of the 19th century through the tonal ambiguity of impressionism and the new directions of the 20th and 21st centuries. Study of structural form including sonata, theme and variations, rondo, and fugue. Integrated approach includes analysis, writing, sight-singing, listening, ear training, and dictation. Prerequisite: MU 112.3 or equivalent.

**MU 214.3 Song Leading and Church Music Administration**

A study of the development of an individual style that encourages enthusiasm and strong singing from the congregation, the study of traditional conducting patterns, the choosing of hymns and gospel songs for evangelistic services, handling of special techniques, and platform etiquette. A study of the philosophy, organization, leadership, and resources for using music in the ministry of the local church. Emphasis on criteria for leadership, congregational singing, copyright law, service planning, vocal and instrumental music (solo/ensemble), keyboard instruments, recruitment, and music library organization.

### **MU 216.2 Hymnology**

The history and development of the hymn and hymn tunes from Bible times to the present, types of hymns and their uses, and analysis and interpretation of hymns and gospel songs. Parallel overview of development of western art music. Standard hymnals reviewed.

### **MU 218.2 Church Music Administration**

Biblical music philosophy is developed, as well as training in the setup and administration of the total music program in the local church.

### **MU 311.2 Choral Conducting**

Development of conducting technique necessary to interpret choral literature from various style periods with a view towards the literature used in local church and/or Christian school ministry. Development of hand independence and baton technique. Includes score analysis, rehearsal technique, and extensive in-class conducting. Pre-requisite: MU 212.3.

### **MU 323.2 Piano Pedagogy**

Students learn sound practical piano teaching techniques and will explore various piano method books and supplemental literature. Actual classroom teaching under faculty guidance will be routinely experienced by each student. Permission of instructor required. Pre-requisite: MU 232.1.

### **MU 326.2 The Church Pianist**

Techniques and styles of intermediate/advanced hymn and gospel song accompaniment of congregational singing are studied, including octave movement in both the bass and soprano lines and chordal fill-in material. The history of evangelistic-style hymn playing is discussed, starting with its earliest use in large tent meetings and continuing to its current proponents and available resources. Emphasis is placed on the crafting of preludes, postludes, offertories, and vocal solo accompaniments. The responsibilities of choral rehearsal collaboration are discussed, as well as topics such as modulation, transposition, and chord substitution. Instruction is given pertaining to the pianist's role in special services such as revival campaigns, weddings, funerals, and VBS. A certain level of keyboard proficiency is needed for this course; therefore a student audition/evaluation by the instructor is required. Pre-requisite: MU 112.3.

### **MU 411.1 Choral Writing and Arranging**

Foundational elements of writing choral music in various voicings. Listening, singing, and analysis of model compositions. Exploration of various facets of creativity and craft. Applicable readings, including copyright laws. Extensive practice in arranging technique. Pre-requisite: MU 212.3.

### **MU 412.1 Orchestration**

Band and orchestral instruments, their ranges, technical and sonorous advantages and limitations, transpositions and place in the score. Applicable readings, including copyright laws. Extensive practice in arranging technique. Pre-requisite: MU 112.3.

## **PRACTICAL TRAINING**

### **PT 100.2 Personal Evangelism**

The Gospel is clearly defined, and methods of personally winning souls to Christ, baptizing them, and discipling them in the local church are taught.

### **PT 106.2 Christian Discipleship**

This is a practical course designed to teach students how to disciple new or maturing believers. Principles of Christian growth and daily walk are emphasized along with foundational Bible truths essential for all believers to know and practice in order to be established in their faith.

### **PT 110.2 Advanced Evangelism**

The student will become familiar with the principles and methods of effective evangelism dealing with, but not limited to, Catholics, Mormons, and Jehovah's Witnesses. The student will also learn extensive methods and gain resources on how to disciple new converts.

### **PT 122.2 Introduction to Sewing**

A practical course intended to introduce the student to the basics of sewing while emphasizing basic stitches, the use of basic patterns, and the basic use of sewing machines.

### **PT 206.2 Fundamentals of Christian Camping**

An introduction to the various philosophies, administration, and programming of Christian camps. Emphasis will be given to developing creative learning activities for the camping environment.

### **PT 208 Office Practicum**

A course designed to expose the student to an office environment structured to support the ministry. The student is able to observe and participate in daily office activities. It is suggested that the observation be done at Spring Break, Fall Break, the week immediately before the fall semester begins, or the week immediately following the May commencement. The student must have an approved application to participate in the course. The office practicum consists of a minimum of 32 clock hours.

### **PT 210.2 Elementary Education Practicum**

A course designed to expose the student to the elementary school classroom. The student is able to observe the progression of instruction and participate in some of the teaching activities. It is suggested that the observation be done at spring break or immediately following the May commencement. The student must have an approved application to participate in the course. The practicum consists of a minimum of 30 clock hours and must be completed a minimum of one semester before beginning PT470 Student Teaching Internship.

### **PT 307.3 Homiletics**

An introductory study of the preparation and delivery of sermons with special emphasis on types, content, and sources of material for sermons. Classroom presentation is required, with constructive criticism given. Pre-requisite: GE 214.3 or equivalent.

### **PT 308.3 Expository Preaching**

A consideration of the steps involved in effective expository preaching including a careful exegetical study of the passage, creative practical arrangement of the sermon material, and dynamic pulpit presentation. Pre-requisite: PT 307.3 or equivalent.

### **PT 310.3 Basic Maintenance and Repair**

A practical, hands-on approach to learning the necessary basics for maintenance and repair around the house or church. Proper selection of tools, equipment, shop and tool safety, and procedures will be discussed and practiced for each area studied. The areas of study include basic carpentry, electrical wiring, appliance repair, plumbing, and basic engines. Heating/Ventilation/Air Conditioning (HVAC) will be discussed in the classroom.

### **PT 405.2 Church Planting and Administration**

A consideration of methods and steps of church planting primarily in the United States, with a focus on the structural organization, administration, and overall operation of a local church. Special attention is given to the pastor's role in effectively overseeing all functions which relate to the local church.

**PT 406.2 Pastoral Theology**

This course accentuates the leadership qualities and qualifications of the pastor. Instruction is also given on the administration of church ordinances and other pastoral functions such as weddings and funerals, developing a church missions program, establishing church standards, and the personal disciplines necessary for ministry ethics.

**PT 407.2 Counseling**

An introduction to the principles and practice of Biblical counseling to enable students to counsel effectively in their local churches, Christian camps, etc., equipping students to counsel in typical life situations by applying Biblical principles in finding solutions to problems.

**PT 408.2 Pastoral Counseling**

This course builds on the introductory principles of counseling already studied and focuses on applying Biblical counseling methods of pastoral ministry. Emphasis is given to common situations in which counsel may be sought from a local church pastor. Methods of counsel as well as best practices will be covered. Prerequisite PT 407.2 or equivalent.

**PT 409.3 Evangelistic Preaching**

A consideration of evangelistic sermon preparation including outlining, proper use of illustrative material, effective use of memorized Scripture, instruction on dynamic delivery and giving an invitation conducive to bringing results, and instruction on how to make doctrinal preaching evangelistic. Pre-requisite: PT 307.3 or equivalent.

**PT 410.6 Pastoral Internship**

The student spends a minimum of eight weeks (320 hours) working with an approved local church under the direct supervision of the pastor of that church, during which time the student will observe and participate in the pastoral ministry of that church.

**PT 419.2 Principles of Leadership**

Principles of Leadership is a study of Biblical principles and examples of leadership. This course is designed to teach and encourage men to fulfill their God-given leadership roles in the home, local church, and in ministry positions.

**PT 420.6 Evangelist Internship**

The student spends a minimum of four weeks (160 hours) traveling with an approved evangelist under the direct supervision of that evangelist, at which time the student will observe and participate in the ministry of that evangelist. In addition to traveling, he will also submit eight detailed messages appropriate for a revival meeting, recommendations of special night promotions for revival meetings, and a financial plan which includes a budget, tax considerations, and financial accountability.

**PT 430.6 Youth Ministry Internship**

The student spends a minimum of eight weeks (320 hours) working with an approved local church under the direct supervision of the pastor of that church, during which time the student will observe and participate in the pastoral and youth ministries of that church.

**PT 440.6 Missionary Internship**

The student spends a minimum of eight weeks (320 hours) on the mission field working with an approved missionary under the direct supervision of that missionary, during which time the student will observe and participate in the ministry of that missionary.

**PT 450.6 Music Internship**

The student spends a minimum of eight weeks (320 hours) working with an approved local church under the direction of the pastor and/or music director of that church, during which time the student will observe and participate in the total ministry of the church with particular emphasis on the musical ministry.

**PT 460.6 Church Ministries Internship**

The student spends a minimum of seven weeks (280 hours) working with an approved local church under the direct supervision of the pastor of that church, during which time the student will observe and participate in the Christian ministry of that local church, with emphasis on working in the women's or children's ministries, as well as gaining some experience in the church office. In addition, the student must also complete PT 208 as part of the internship requirements.

### **PT 470.6 Student Teaching Internship**

This is an eight-week period of observation and teaching in the classroom under the supervision of the college faculty, and administrator and classroom teacher of an approved Christian elementary school. Pre-requisite: senior standing, completion of required courses for the degree in Elementary Education. Minimum of one semester after completing PT210 Practicum.

## **EVANGELIST**

The evangelist courses provide practical instruction for the man of God called to be a vocational evangelist. Two Evangelist courses are taught each year on a four-year cycle. Therefore, a student will not necessarily take them in numerical order.

### **PT 103.1 Evangelist 1A**

The calling of an evangelist, the qualities of an evangelist, the importance of using evangelists, fallacies of ecumenical evangelism, platform manners, and management.

### **PT 104.1 Evangelist 1B**

Scripture memory, the doctrine of separation, creating a preaching atmosphere, preparation for revival, and revival.

### **PT 203.1 Evangelist 2A**

Preaching in Christian schools, maintaining a balance between evangelism and teaching, preaching to young people, common sins of preachers, and sermon preparation.

### **PT 204.1 Evangelist 2B**

Evangelistic, expository, doctrinal, and textual preaching; the evangelist's relationship to the pastor; the evangelist's relationship to his own local church; evangelistic music; the invitation; and the training of ushers.

### **PT 303.1 Evangelist 3A**

The history of revival, abuses of revival, lives of great evangelists, local church revival meetings, and area-wide or citywide meetings.

### **PT 304.1 Evangelist 3B**

Counseling, managing a book table, common sense for evangelists, methods to obtain meetings, the kind of evangelist not to be, and leadership of an evangelist.

### **PT 403.1 Evangelist 4A**

The evangelism of children, methods of gaining prospects, the preparation packet for evangelism, pitfalls of an evangelist, the training of personal workers, the proper care and use of voice, and methods of organizing meetings.

#### **PT 404.1 Evangelist 4B**

The servant's personal life including his family, his finances, his perils, his wife, his attitude, his priorities, deterrents to sin, and preventing falling.

### **THE PREACHER AND HIS MINISTRY**

The Preacher and His Ministry course is designed to deal with contemporary issues, ministerial ethics, practical problems in the ministry, and positive steps in building sound, fundamental Baptist churches. The various gifts mentioned in Ephesians 4 are emphasized, with a strong admonition to utilize those gifts in a local New Testament church. Two Preacher and His Ministry courses are taught each year on a four-year cycle. Therefore, a student will not necessarily take them in numerical order. Every male student is required to take the particular Preacher and His Ministry course offered each semester he is enrolled in Ambassador Baptist College.

**PT 101.05 The Preacher and His Ministry 1A**

**PT 102.05 The Preacher and His Ministry 1B**

**PT 201.05 The Preacher and His Ministry 2A**

**PT 202.05 The Preacher and His Ministry 2B**

**PT 301.05 The Preacher and His Ministry 3A**

**PT 302.05 The Preacher and His Ministry 3B**

**PT 401.05 The Preacher and His Ministry 4A**

**PT 402.05 The Preacher and His Ministry 4B**

### **CHRISTIAN WOMANHOOD**

Christian Womanhood offers practical guidelines for every Christian lady in the areas of Godliness; appearance; etiquette; proprieties; personal, marriage, and family relationships; and time and money management. Much emphasis is given to the training and preparation for being wives of Christian workers. Along with studies of Scripture, much will be gleaned from biographical sketches of wives of great Christian leaders in the past. Two Christian Womanhood courses are taught each year on a four-year cycle. Therefore, a student will not necessarily take them in numerical order. Each female student is required to take the particular Christian Womanhood course offered each semester she is enrolled in Ambassador Baptist College.

**PT 111.05 Christian Womanhood 1A**

**PT 112.05 Christian Womanhood 1B**

**PT 211.05 Christian Womanhood 2A**

**PT 212.05 Christian Womanhood 2B**

**PT 311.05 Christian Womanhood 3A**

**PT 312.05 Christian Womanhood 3B**

**PT 411.05 Christian Womanhood 4A**

**PT 412.05 Christian Womanhood 4B**



# COURSE DESCRIPTIONS

## GRADUATE

### Bible

#### **BI 502.2 Minor Prophets**

The chronological order of the twelve minor prophets is set forth, along with the background, theme, date, and author of each book. Each prophet is surveyed, noting especially the prophecies of long range importance to Israel.

#### **BI 503.3 Hebrews and General Epistles**

A study of the backgrounds and a basic analysis of the books of Hebrews through Jude.

#### **BI 508.3 Pauline Epistles**

A study of the background and a basic analysis of Romans through Philemon. Major themes and doctrines of each epistle are emphasized.

#### **BI 509.2 Hermeneutics**

A study of the science of Biblical interpretation following the dispensational approach, with emphasis on the literal, historical, and grammatical method of interpretation. Some difficult passages are given special attention.

#### **BI 601.2 Romans**

A systematic exposition of this doctrinal epistle, emphasizing Christ's completed work for the sinner and saint, as well as its practical application in the life of the believer.

#### **BI 603.3 Daniel and Revelation**

An analysis of these books outlining the main peaks of Biblical prophecy observed from the dispensational, pretribulational, premillennial position. The prophetic unity and the distinctives of Israel and the church are noted.

#### **BI 621.2 Job**

An analytical and expositional study dealing with the ever-present and ageless question, "Why do the Godly suffer?" Emphasis will also be made on the theological revelations found in this ancient book.

**BI 622.2 Psalms**

A study of the book of Psalms, with special emphasis on the Messianic Psalms as they reveal the Lord Jesus Christ from eternity past to eternity future.

**BI 623.2 Proverbs**

A study of Proverbs with emphasis on the practical application of these Biblical principles to Christian living.

**BI 624.2 Isaiah**

A practical, historical, and analytical study with attention given to the Messianic prophecies, including their fulfillment and relationship to both Jews and Gentiles.

**BI 626.2 Gospel of John**

An analytical study providing many proofs for the deity of Christ and for the exclusiveness of His provision of salvation.

**BI 628.2 Thessalonian Epistles**

An expositional study revealing principles for living the Christian life in the light of the imminent rapture of believers and the subsequent revelation of Jesus Christ.

**BI 629.2 Prison Epistles**

An analytical and expository study of Ephesians through Philemon, with an emphasis on the Christian's walk and relationship to Christ.

**BI 632.2 Pastoral Epistles**

A study of I & II Timothy and Titus, emphasizing the need for preaching, practicing, and protecting sound doctrine.

**BI 633.2 The Corinthian Epistles**

A study of the background and a basic analysis of these books, giving God's answers to major problems in local churches and the Apostle Paul's defense of his ministry.

**BI 634.2 I & II Peter and Jude**

A study of I & II Peter and Jude, emphasizing the believers' suffering and glory and their need to stand against false teaching and false teachers.

**BI 636.2 Hebrews**

A study of the background and a basic analysis of Hebrews, with an emphasis on the person and work of the Lord Jesus Christ.

**BI 662.4 Church History**

A survey of the history and development of Christendom's denominations with comparisons to New Testament church history and doctrine. This course will cover from the New Testament to the Reformation. Same as CE 603.3.

**BI 663.4 History of Fundamentalism**

A study of the movement called "Fundamentalism," beginning with the "Fundamentalist-Modernist" controversy of the early twentieth century, up to the present time, focusing primarily on the development of various fundamental Baptist groups and their distinctives.

**BI 664.4 Ministry Philosophy and Ethics**

Practical training in the areas of interpersonal and inter-ministry relationships, with specialized emphases for the specific ministries of pastors, missionaries, and evangelists.

**BI 665.4 Ministerial Counseling**

Advanced training in the counseling ministry, with emphasis on such oft-encountered problems as addictions, family difficulties, and financial needs.

**BI 667.4 Advanced Apologetics**

An examination of the dominant philosophies of the world, with a corresponding defense of the Christian worldview.

**BI 672.4 Advanced Preaching Concepts**

Advanced instruction in sermon preparation and delivery. Each student will be given the opportunity to develop an exhaustive series of sermons for a particular book or topic of the Bible.

**BI 668.4 Advanced Church Administration**

A course designed primarily for local church pastors and assistant pastors, with emphases on local church music, missions, finances, and Christian school and youth ministries.

#### **BI 669.4 Missiological Concepts and Applications**

A study of the history, biblical basis, purpose, and procedures of effectively planning churches worldwide. This course will compare church planting principles in the United States with those in other countries. Various steps to be taken to establish a church from the opening evangelistic approach through the growth process to the establishing of an indigenous church will be carefully studied in a practical way.

#### **BI 670.4 Evangelism and Revival Theology**

This course endeavors to give the theological and historical ramifications of revival. It will also present practical means to be employed by the God-called evangelist in his pursuit to be used of God in seeing revival in local churches.

#### **BI 673.4 Master's Research Project**

The research project should be of a practical nature, with the student proposing a program or series of studies that could actually be used at the local church level. It might be lessons for Sunday School classes, special emphasis retreats, missions conferences, camp ministries, etc. Or it might be a program of procedures for a certain aspect of local church ministry, whether it be bus ministry, finances, teacher training, soul-winning, etc. In all cases, the student must submit a proposal to the academic committee of Ambassador Baptist College for approval prior to writing the project. The project does not need to follow the thesis guide form but must still be well-written.

## **THEOLOGY**

#### **BI 504.2 General Bible Introduction**

A study of the process by which God gave us the Bible, including revelation, inspiration, canonization, and preservation, with emphasis on why we should use the King James Version of the Bible.

#### **BI 506.2 Current Trends in Theology**

A study of current trends in theology, including an investigation into the leaders, thinking, and results of these movements. Includes a study of fundamentalism, liberalism, new evangelicalism, the modern charismatic movement, the new age movement, Dominion theology, and feminism.

#### **BI 511.2 Christology**

A systematic study of the person and work of Jesus Christ, His deity, humanity, death, burial, resurrection, and exaltation.

**BI 512.2 Soteriology**

A systematic study of the Biblical doctrine of salvation. Includes a study of some of the great doctrinal words like repentance, election, faith, adoption, regeneration, sanctification, etc.

**BI 606.2 Apologetics**

A defense of historical Christianity as stated in the Scriptures. Christianity is defended against various “-isms” that have been its enemies, and these false views are refuted from the Bible. Among those systems studied are evolution, atheism, and humanism.

**BI 608.2 Ecclesiology**

A study of the Biblical doctrine of the church from the dispensational Baptist viewpoint. Attention is given to the local church: its functions, organization, officers, and government.

**BI 609.2 Pneumatology**

A systematic study of the person and work of the Holy Spirit. Attention is given to the fullness of the Holy Spirit, spiritual gifts, and the work of the Holy Spirit today.

**BI 611.2 Cults**

An elective study of heretical groups that consider themselves “Christian” while denying certain cardinal doctrines of the faith. Their distinctive views will be noted and refuted from Scripture. Cults to be considered include Mormonism, Jehovah’s Witnesses, Seventh-day Adventism, Christian Science, and others.

**BI 612.2 Eschatology**

An in-depth study of future events from a dispensational, premillennial, pretribulational position.

**BI 635.3 World Religions**

The doctrines of the major functioning religions of the world are analyzed to see how they compare with the doctrines of the Bible.

**BI 625.3 Theology I**

A consideration of Bibliology, Theology Proper, and Christology. Classroom instruction is intended to prepare the student for an eventual ordination council.

**BI 637.3 Theology II**

A consideration of Pneumatology, Angelology, Anthropology, and Hamartiology. Classroom instruction is intended to prepare the student for an eventual ordination council.

**BI 643.3 Theology III**

A consideration of Soteriology, Ecclesiology, and Eschatology. Classroom instruction is intended to prepare the student for an eventual ordination council.

**BI 661.3 Biblical Theology**

A study of the history of progressive Biblical revelation to mankind, as seen from a dispensational perspective.

**BI 671.3 Applied Theology**

Practical applications of Biblical truth in such areas as spiritual gifts, separation, and other practical matters.

## **BIBLICAL LANGUAGES**

**BI 500.2 New Testament Textual Criticism**

An examination of the methods employed in textual criticism with special emphasis on the reliability of the Received Text. Pre-requisite: BI 316.3 or equivalent.

**BI 515.3, 520.3 Greek Exegesis**

A study of the principal steps in the exegesis process with practical application to the texts of various New Testament books. Students will continue to translate portions of the Greek New Testament and will learn to apply the background, context, and word meanings in order to conclude with Biblical application. Pre-requisite: BI 316 or equivalent.

**BI 541.3, 542.3 Elements of Hebrew**

A study of the basic principles of the alphabet, vocabulary, and grammar of Biblical Hebrew. Selected passages from the Hebrew Bible are translated and analyzed.

**BI 641.3, 642.3 Hebrew Exegesis**

An introduction to Hebrew exegesis which involves accurate translation, the syntax of Hebrew grammar, the method of doing a Hebrew word study, and the development of proper exegetical skills. Students will continue to translate portions of the Hebrew Old Testament and learn to apply the background, context, and word meanings in order to conclude with Biblical application. Pre-requisite: BI 542.3 or equivalent.

## **CHRISTIAN EDUCATION**

### **CE 501.3 Education of the Child**

An investigation of the characteristics of the child with an emphasis on materials, methods, and agencies which can be used by churches to lead the child to salvation and spiritual development. Mention is made of the home schooling of children.

### **CE 502.3 Teaching Techniques**

A study of principles basic to Christian teaching, including lesson plans, audiovisual techniques, and the organization and management of materials for effective classroom presentation.

### **CE 506.3 Baptist History and Distinctives**

A survey of the local New Testament church, identifying various groups leading up to the Anabaptists and to Baptist churches today. Baptist heritage, distinctives, and polity are included.

### **CE 510.3 Youth Ministries I**

An intensive study of the history of youth ministry and the developmental characteristics of the adolescent. An examination of philosophy (including the effects of Christian schools and home schools on the church), principles, methods, and materials useful in the training of adolescents, as well as the important role of the local-church, Bible-centered, Christian-service-oriented youth program.

### **CE 512.2 Youth Ministries II**

A concentration on the implementation of a youth program, including preaching, teaching, evangelistic outreach, and public-school adolescents. Emphasis will be given to practical projects of learning, including calendar and budget planning, games, retreats, and activities.

### **CE 601.3 Philosophy of Christian Education**

The history, divine purposes, and methods of training in and through the local church are covered, with emphasis on the importance of evangelism, Christian growth, and equipping of teachers and parents to train others in the Christian faith. Also surveyed are the program and function of all levels of education in the Christian school movement from preschool through higher education, including a study of various philosophies of education and their relationship to the Christian world view.

### **CE 603.3 Church History I**

A survey of the history and development of Christendom's denominations with comparisons to New Testament church history and doctrine. This course will cover from the New Testament to the Reformation. Same as BI 662.4.

### **CE 604.3 Church History II**

A survey of Christendom's denominations in their development and doctrine. Comparison will be made with New Testament doctrine. This course will cover from the Reformation to the modern times.

### **CE 605.3 Christian Education of Adults**

The characteristics and educational needs of adults are studied, including methods for instruction, discipling, and spiritual growth of adult Christians in the local church.

### **CE 610.3 History of Fundamentalism**

History of Fundamentalism studies the history of the movement called Fundamentalism and the history of independent Baptist churches and associations. This course covers approximately 1875 A.D. to the present and focuses primarily on the development and distinctives of various fundamental Baptist groups.

## **GENERAL EDUCATION**

### **GE 501.2 Thesis Writing**

A course introducing the writing of a thesis. This course is intended to guide the student through the thesis-writing project. The thesis must be at least 100 double-spaced, typewritten pages in length. It must be completed in accordance with the schedule included with the syllabus for the class and must be completed before graduation. The topic must be in the area of the student's chosen major. In the case of the Missions major, the thesis will be a study in a chosen subject area, country, people group, or type of work related to the student's cross-cultural ministry. The grade for the completed thesis will be the student's grade for this course.

## **MISSIONS**

### **MI 501.3 Indigenous Church Planting**

Instruction will be provided on how to plant and develop self-governing, self-supporting, self-propagating Baptist churches on the mission field. Discussion will proceed from initial philosophical considerations through practical steps of leadership training and church organization to the relationship between the missionary and the mature indigenous church.



### **MI 503.2 Theological Issues in Missions**

This course will analyze selected theological problems facing missionaries and will consider Biblical solutions. Special consideration will also be given to the uniqueness of Jesus Christ in a pluralistic world, the eternal destiny of the heathen, Biblical absolutism and cultural relativism, signs and wonders, and charismatic issues.

### **MI 601.2 Cross-Cultural Discipleship**

A study of the most effective means of communicating the teachings of the Bible in another culture. Includes discussions of problems in translation and the challenges of adjustment to the worldview of a foreign culture.

### **MI 602.3 Linguistics for Missionaries**

An introduction to language generally and to linguistic principles specifically. A review of basic grammar and syntax, morphology, and phonology will be emphasized.

### **MI 604.2 Missionary Ethics and Relationships**

A study of the basic principles that should govern missionary relationships with family, churches, pastors, mission agencies, governments, national pastors, and fellow missionaries.

## **MUSIC**

### **MU 514.3 Song Leading and Church Music Administration**

Basic patterns and styles of leading congregational singing are covered. Platform technique, choice of correct literature for the service, and music philosophy are also developed, as well as training in the setting up and administering of the total music program in the local church.

## **PRACTICAL THEOLOGY**

### **PT 501.1, 502.2, 601.1, 602.1 The Preacher and His Ministry**

A practical seminar dealing with the problems and opportunities of everyday life in the ministry. The courses will be taught on a two-year rotation. The student is required to take the particular course offered each semester he is attending classes on the graduate level, up to a maximum of two years. The course requirements are in addition to the 32 semester hours required for graduation.

### **PT 507.3 Homiletics**

An introductory study of the preparation and delivery of sermons with special emphasis on types, content, and sources of material for sermons. Classroom presentation is required and constructive criticism is given.

**PT 508.3 Expository Preaching**

A consideration of the steps involved in effective expository preaching including a careful exegetical study of the passage, creative practical arrangement of the sermon material, and dynamic pulpit presentation. Pre-requisite: PT 307.3/507.3 or equivalent.

**PT 605.2 Church Planting and Administration**

A consideration of methods and steps of church planting primarily in the United States, with a focus on the structural organization, administration, and overall operation of a local church. Special attention is given to the pastor's role in effectively overseeing all functions which relate to the local church.

**PT 606.2 Pastoral Theology**

Accentuates the leadership qualities and qualifications of the pastor. Instruction on the administration of church ordinances and other functions such as weddings, funerals, etc., in which a pastor is personally involved.

**PT 607.2 Counseling**

An introduction to the principles and practice of Biblical counseling to enable students to counsel effectively in their local churches, Christian camps, etc., equipping students to counsel in typical life situations and by applying Biblical principles in finding solutions to problems.

**PT 609.3 Evangelistic Preaching**

A consideration of evangelistic sermon preparation including outlining, proper use of illustrative material, effective use of memorized Scripture, instruction on dynamic delivery and giving an invitation conducive to bringing results, and instruction on making doctrinal preaching evangelistic. Pre-requisite: PT 307.3/507.3 or equivalent.

**PT 619.2 Principles of Leadership**

Principles of Leadership is a study of Biblical principles and examples of leadership. This course is designed to teach and encourage men to fulfill their God-given leadership roles in the home, local church, and in ministry positions.

# ADMINISTRATION AND FACULTY

## THE ADMINISTRATION

### **President**

#### **Dr. Alton G. Beal**

Evangelism, Practical Training

*B.B.S., Ambassador Baptist College*

*M.A., Leadership, Luther Rice Seminary*

*D.D., Puerto Rico Baptist College*

### **Founder and Chancellor**

#### **Dr. Ron Comfort**

*B.A., Bob Jones University*

*D.D., Maranatha Baptist Bible College*

### **Academic Dean**

#### **Mr. Matthew Hanke**

Bible, Biblical Languages

*B.B.S., Ambassador Baptist College*

*M.S.T., Ambassador Baptist College*

*M.Min., Ambassador Baptist College*

### **Dean of Students**

#### **Dr. Roger Luiken**

Bible, Practical Training

*B.A., Maranatha Baptist Bible College*

*M.A., Maranatha Baptist Graduate School of Theology*

*M.Div., Maranatha Baptist Graduate School of Theology*

*D.D., Ambassador Baptist College*

### **Business Manager**

#### **Mr. Randy Bunn**

Financial Management

*SFC (Ret.) (Sergeant First Class), US Army, Quartermaster Corps*

*B.S., Liberty University*

*Certificate in Bible, Ambassador Baptist College*

## THE FACULTY

### **Dr. Thomas Ashley, Missions**

*B.A., Bob Jones University  
M.A., Pensacola Christian College  
M.M., Bob Jones University  
P.Th.D., Bob Jones University*

### **Mrs. Karen Bayliff, Piano**

*B.S., Tennessee Temple University*

### **Mrs. Kim Conley, Sign Language**

*ASL.S.AAS., Sinclair Community College  
AAS., Columbus State Community College*

### **Pastor Keith Linzy, Computers**

*B.B.S. Ambassador Baptist College*

### **Dr. Bruce Love, Bible, Practical Training**

*B.A., Fundamental Baptist Seminary  
M.Div., Trinity Theological Seminary  
D. Div., Ambassador Baptist College*

### **Rev. James Ogle, Youth Ministries**

*B.B.S., Ambassador Baptist College  
M.Min., Ambassador Baptist College*

### **Mrs. Merribeth Thompson, Elementary Education**

*B.S., Pensacola Christian College*

### **Miss Naomi Torberson, Computers**

*B.C.M., Ambassador Baptist College*

### **Dr. Donald G. Scovill, Voice**

*Missions Diploma, St. Paul Bible Institute  
B.Mus.Ed., Cosmopolitan Conservatory  
M.Mus.Ed., Wisconsin College Conservatory  
D.S.M., Ambassador Baptist College*

### **Dr. Joel Spencer, Bible**

*B.S., Maranatha Baptist Bible College  
M.A., M.Div. Maranatha Graduate School of Theology  
D.R.E., Tabernacle Baptist Theological Seminary*

# **STUDENT LIFE**

## **AUTOMOBILES**

Any student may have an automobile on campus. All students who bring automobiles onto campus are required to have proof of automobile insurance coverage. Automobiles must be registered with the Business Office, and a registration fee must be paid. Use of an automobile deemed by the administration to be inappropriate may result in forfeiture of this privilege.

## **STANDARDS OF CONDUCT AND DISCIPLINE**

Ambassador Baptist College is vitally concerned with the personal and spiritual development of its students and expects that its students will conform to the highest standards of Christian conduct. The college strives to accept those students who are sincere and earnest in their desire to live for Jesus Christ and who give evidence of conduct consistent with such a profession. In this regard, attendance at Ambassador Baptist College is a privilege, and the college specifically reserves the right to dismiss students who conduct themselves in a manner incompatible with its purpose and functions.

A student whose personal conduct is a poor testimony for Christ and who fails to live in accordance with the Scriptural ideals of Ambassador Baptist College will be spiritually counseled and will be disciplined to such extent as the Dean of Students or the Discipline Committee deems advisable. The college reserves the right to refuse to admit, to put on disciplinary probation, or to dismiss any student whose personal conduct or attitude in the judgment of the administration is not consistent with the Christian spirit and standards which the college seeks to maintain.

## **DINING**

Students, faculty, and staff enjoy great food and times of fellowship in the Tonya Love Memorial Dining Hall. Resident students are served three meals each weekday, as well as brunch and supper on Saturdays and a light supper on Sundays. College faculty, staff, and administration, along with their families, eat meals with the students in the dining hall at lunch time each day, helping to foster a family atmosphere and giving opportunities for interaction outside the classroom environment.

## **HOUSING**

Married students must provide their own housing. Students who are age thirty (30) or older must provide their own housing or have permission from the Dean of Students to live in the dormitories.

Single students under age twenty-three (23) must live in the dormitories unless living with a blood relative or with a legal guardian. Any exceptions must be approved by the Dean of Students. Any single student who is under the age of thirty (30) must live in the dormitory for at least one year. Once a student who qualifies to live off campus begins a semester in the dormitory, he or she may not move off campus until the beginning of the next semester.

## **LIBRARY**

The Kennedy Library was named for the late Mr. and Mrs. John L. Kennedy, the parents of Mrs. Ron Comfort and Mrs. Mary Townsend.

The library provides study space for sixty students at one time, internet access for personal computers, and college computers for student use. Tens of thousands of books are shelved, with more being added regularly. The collection houses several ministry-related periodicals, in addition to both Biblical and secular sets of encyclopedias, a large number of biographies, many Bible commentaries, various music volumes, and resources on a variety of helpful topics pertinent to all the majors.

## **THE DR. DAVID L. CUMMINS GRADUATE STUDY LIBRARY**

The Dr. David L. Cummins Graduate Library houses the Baptist History books of the late Dr. David L. Cummins, along with many other volumes that graduate students need. Theological journals including *Bibliotheca Sacra* and *Grace Journal* are available for use in the Graduate Student Library.

## **STUDENT ACTIVITIES**

One aspect of maintaining a family atmosphere is providing opportunities for our college family to enjoy times of recreation and fellowship. Each school year, there are several activities and banquets throughout the year to give other opportunities for fellowship and social interaction. Get-acquainted activities at the beginning of the school year help students and staff get to know the new students.

Intramural athletics, organized through our student activity leagues, provide a time for exercise and recreation. Throughout the year, students may participate in softball, basketball, and volleyball games, as well as other league events. At the end of the school year, the top league receives the President's Cup trophy.

# ABC STUDENT APPEALS POLICY

Ambassador Baptist College desires to resolve student grievances, complaints and concerns in a timely, fair and amicable manner. A student who desires to resolve a grievance may initiate the resolution process by the doing the following:

## **1. Informal Process**

- A. The informal process must be completed before a Formal Grievance can be filed. The student is advised to discuss the grievance informally with the person who is the source of the grievance or that person's supervisor. If the grievance is resolved by the parties, the matter is deemed closed.
- B. If the grievance is not resolved at this level, the student may request an informal review by the College Administration.

If the source of the complaint is another student, consult the Dean of Students; if the source of the complaint is a college employee, consult the Administrator who directly supervises the employee.

If the source of the complaint is an Administrator, consult the President's office. (To promote a fair and swift resolution of their concerns, students are advised to consult with only those administrators designated by this procedure, unless there are compelling reasons to do otherwise).

- C. The Administrator may choose to meet individually with the involved parties or convene the parties in an effort to resolve the grievance during the informal process. If the grievance is not resolved at this level the student may initiate the formal grievance procedure.

## **2. Formal Grievance Procedure**

- A. A formal Grievance may be initiated after the Informal Process has been completed and the student is not satisfied with the resolution. The formal grievance

procedure begins when a written complaint is submitted to the College. The formal grievance will then be routed to the appropriate Administrator.

- B. The Administrator shall further investigate the complaint, and shall, as necessary, meet with the student and the person who is the source of the grievance. Any of the parties involved in the grievance may bring a full-time Ambassador Baptist College employee to the meeting as an observer. The Administrator must provide a written response to the student and the person who is the source of grievance within seven (7) business days of the meeting or receipt of the written complaint.

### **3. Appeal and Final Review**

Should the student desire to appeal the decision of the Administrator, the student may submit a signed statement of appeal within seven (7) business days to the President. The President will review the appeal, to meet with the student and/or other parties as identified in (2) above at his discretion and respond in writing to all parties concerning the disposition of the appeal within ten (10) business days.

If students are unable to resolve a complaint through the institution's grievance procedures, they can review the Student Complaint Policy (PDF) and submit their complaint using the online complaint form at <http://studentcomplaints.northcarolina.edu/form> or to the following mailing address:

North Carolina Post-Secondary Education Complaints  
c/o Student Complaints  
University of North Carolina System Office  
140 Friday Center Drive, Chapel Hill, NC 27515-2688

*Note: Ambassador Baptist College may be required to share information concerning complaints with the board of directors or pertinent government authorities.*